

**TOWN OF CLARESHOLM
APPLICATION FOR A DEVELOPMENT PERMIT**

Schedule 11

LAND USE BYLAW NO. 1384

FORM A

APPLICATION NO. _____

I/We hereby make an application for a development permit under the provisions of Land Use Bylaw No. 1384 in accordance with the plans and supporting information submitted herewith and which forms part of this application.

APPLICANT: _____

ADDRESS: _____ TELEPHONE NO. _____

REGISTERED OWNER OF LAND CONCERNED: _____

ADDRESS: _____ TELEPHONE NO. _____

PROPERTY LEGAL DESCRIPTION: Lot _____ Block _____ Plan _____
Township _____ Range _____ Section _____ Quarter _____

EXISTING USE: _____

PROPOSED USE: _____

PROPOSED YARDS: Front _____ Rear _____ Sides _____

OFF-STREET PARKING: No. of Spaces _____ Where on parcel located
/ or to be located _____

LOADING AND UNLOADING FACILITIES: _____ Where on parcel located
/ or to be located _____

Details of Proposed Development:

Footings _____ Interior Finish _____ Plumbing _____

Foundation _____ Roofing Material _____ Floor Area _____

Structure _____ Lighting _____ Labour Cost _____

Exterior Finish _____ Heating _____ Material Cost _____

TOTAL COST _____

Estimated commencement date: _____ Estimated completion date: _____

Applicant's interest if not the registered owner: _____

DATE: _____

SIGNED: _____

Applicant

SIGNED: _____

IMPORTANT – see notes over

Registered Owner

IMPORTANT NOTES:

1. Every application for a Permit shall be submitted in duplicate and be accompanied by the following information:
 - (a) a site plan, in duplicate, showing: the registered legal boundaries, the location of any proposed development and any existing development, and proposed grades in relation to surrounding property, and provisions for off-street loading and vehicle parking facilities;
 - (b) floor plans and elevations and sections;
 - (c) a statement indicating the manner in which the applicant intends to conform to the conditions and standards applicable to the development proposed.

2.
 - (a) A non-refundable fee of \$40.00 shall accompany every application to the Municipal Planning Commission.
 - (b) Every approved application for a development permit shall be charged a development fee of \$5.00 for the first \$1,000 and \$1.00 for each additional \$1,000 of the estimated value of the development.

3. All plans submitted for the erection, enlargement or alterations of a building as specified under The Architects Act shall be signed by a registered architect or professional engineer.

21(1) Notwithstanding any provision to the contrary in an Act, or in an ordinance or any bylaw of a city, town, village or other local authority, no plans, drawings or specifications for the erection, enlargement or alteration of:

 - (a) any apartment or residential building containing five (5) or more dwelling units; or
 - (b) any hotel or similar occupancy containing eleven (11) or more guest rooms for transient or permanent occupancy; or
 - (c) any commercial or industrial building or combination of the same with other occupancies of which the aggregate area of all floors exceeds 5,000 square feet (464.51 m²); or
 - (d) any one storey building to be used for public assembly wherein
 - (i) the total occupant load exceeds 300 people;
 - (ii) the gross area extends 3,000 square feet (278.71 m²); and
 - (iii) the unsupported span exceeds 30 feet (9.14 m).; or
 - (e) any building of more than one (1) storey to be used for public assembly where the gross area exceeds 2,500 square feet (232.26 m²); or
 - (f) any building with a capacity of over twelve (12) beds, to be used as a hospital, sanatorium, or home for the aged, other than a veterinary hospital; or
 - (g) any school building containing more than three (3) rooms for the teaching of general or special subjects, or containing a gymnasium or auditorium, or
 - (h) any other building of which the aggregate area of all floors exceeds 5,000 square feet (464.51 m²) or of any addition or alteration to an existing building that would place the same within any of the above categories;

shall be passed, approved or accepted by any authority appointed to pass, approve or accept such plans, drawings or specifications, unless the plans, drawings or specifications have been approved and signed by a registered or licensed architect.

4. Failure to complete the application fully and/or to supply the required information and/or plans, may cause delays in the processing of the application.

5. An application for a Permit shall, at the opinion of the applicant, be deemed to be refused when a decision thereon is not made within forty (40) days after receipt of the application in its complete and final form by the development officer and the applicant may appeal as provided for in the Municipal Government Act as though he had received a refusal at the end of the forty (40) day period.