



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 11, 2023
AGENDA**

**Time: 7:00 P.M.
Place: Council Chambers**

**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – MARCH 27, 2023

DELEGATIONS:

1. **ROWAN HOUSE SOCIETY**
RE: Providing Support in the Community
2. **LIVINGSTONE-MACLEOD NDP CONSTITUENCY ASSOCIATION**
RE: Introduction of Nominee Kevin Van Tighem

ACTION ITEMS:

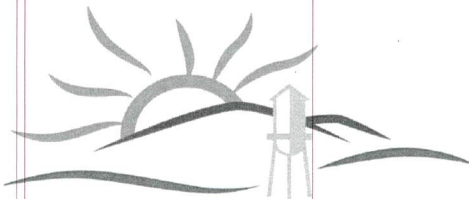
1. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: JUPAs Between Municipalities and School Boards
2. **CORRES: Mayor Dave McKenzie, Town of Barrhead**
RE: Exemption of Newspaper Media from EPR Program Revisions
3. **CORRES: School Age Care Directors Association of Alberta**
RE: Lights on Afterschool Alberta
4. **CORRES: APWA Alberta Chapter**
RE: National Public Works Week
5. **CORRES: WCCHS 2023 Graduating Class**
RE: Donation to 2023 Spring Festival
6. **REQUEST FOR DECISION: Bulk Water Station**
7. **REQUEST FOR DECISION: Miscellaneous Fees Policy Update**
8. **REQUEST FOR DECISION: Fair Days Street Closures**
9. **REQUEST FOR DECISION: Regional Energy Management**
10. **REQUEST FOR DECISION: Golf Course Alcohol Approval**
11. **FINANCIAL REPORT: Statement of Operations February 28, 2023**
12. **INFORMATION BRIEF: Community Justice Centres**
13. **INFORMATION BRIEF: Municipal Tax Rate Comparisons**
14. **INFORMATION BRIEF: RNIP Program Update**
15. **INFORMATION BRIEF: Council Committee Reports**
16. **INFORMATION BRIEF: Council Resolution Status**
17. **ADOPTION OF INFORMATION ITEMS**
18. **IN CAMERA:**
 - a. **Land – FOIP Section 16**
 - b. **Personnel – FOIP Section 17**

INFORMATION ITEMS:

1. Claresholm Community Centre Association Meeting Minutes – February 28, 2023
2. Claresholm & District Transportation Society Meeting Minutes – Feb 16, 2023

ADJOURNMENT

A.J. 78



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES APRIL 11, 2023

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – MARCH 27, 2023

Moved by Councillor Cutler that the Regular Meeting Minutes of March 27, 2023 be accepted as presented.

CARRIED

DELEGATIONS:

1. ROWAN HOUSE SOCIETY
RE: Providing Support in the Community

Kelly Smit, Resource Development Lead and Linette Soldan, Executive Director from Rowan House Society, provided Council with information regarding what it is they do to support the community.

2. LIVINGSTONE-MACLEOD NDP CONSTITUENCY ASSOCIATION
RE: Introduction of Nominee Kevin Van Tighem

Kevin Van Tighem, NDP Nominee for Livingstone-Macleod, introduced himself to Council in preparation of the anticipated upcoming election.

ACTION ITEMS:

1. CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs
RE: JUPAs Between Municipalities and School Boards

Received for information.

2. CORRES: Mayor Dave McKenzie, Town of Barrhead
RE: Exemption of Newspaper Media from EPR Program Revisions

Received for information.

3. CORRES: School Age Care Directors Association of Alberta
RE: Lights on Afterschool Alberta

Received for information.

4. CORRES: APWA Alberta Chapter
RE: National Public Works Week

Referred to Administration to acknowledge National Public Works Week May 21-27, 2023.

5. CORRES: WCCHS 2023 Graduating Class
RE: Donation to Spring Festival April 28, 2023

MOTION #23-053

Moved by Councillor Cutler to provide a gift basket worth approximately \$100 to the WCCHS Spring Festival to be held on April 28, 2023 at WCCHS.

CARRIED

6. REQUEST FOR DECISION: Bulk Water Station

MOTION #23-054

Moved by Councillor Carlson to approve the bulk water station upgrade as presented, at a projected cost of \$55,000 plus GST, to be funded from capital reserves and the Municipal District of Willow Creek.

CARRIED

MOTION #23-055 Moved by Councillor Zimmer to approve the bulk water cost sharing and maintenance agreement with the Municipal District of Willow Creek as presented.

CARRIED

7. REQUEST FOR DECISION: Miscellaneous Fees Policy Update

MOTION #23-056 Moved by Councillor Carlson to adopt the updated Miscellaneous Fees Policy, Policy #5.9.05 Version 1.3 as presented, effective April 11, 2023.

CARRIED

8. REQUEST FOR DECISION: Fair Days Street Closures

MOTION #23-057 Moved by Councillor Meister to approve the closure of 49th Avenue West from the lane between 2nd Street West and 1st Street West, to 3rd Street West, including the intersection at 2nd Street West, on Saturday, August 12, 2023 from 7:30 am to 11:00 pm, including the use of Amundsen Park, for Fair Days activities.

CARRIED

9. REQUEST FOR DECISION: Regional Energy Management

MOTION #23-058 Moved by Councillor Zimmer that the Town of Claresholm provide a letter of commitment and support to the Alberta SouthWest Regional Energy Management Program.

CARRIED

10. REQUEST FOR DECISION: Golf Course Alcohol Approval

MOTION #23-059 Moved by Councillor Kettles that the Town of Claresholm approve 2487619 Alberta Ltd to sell alcohol at the Bridges at Claresholm Golf Club, both in the clubhouse restaurant and on the golf course itself.

CARRIED

11. FINANCIAL REPORT: Statement of Operations February 28, 2023

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended February 28, 2023 as presented.

CARRIED

12. INFORMATION BRIEF: Community Justice Centres

Received for information.

13. INFORMATION BRIEF: Municipal Tax Rate Comparisons

Received for information.

14. INFORMATION BRIEF: RNIP Program Update

Received for information.

15. INFORMATION BRIEF: Council Committee Reports

Received for information.

16. INFORMATION BRIEF: Council Resolution Status

Received for information.

17. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

18. IN CAMERA:

a. Land – FOIP Section 16

b. Personnel – FOIP Section 17

Moved by Councillor Cutler to go In Camera at 8:07 p.m. for the following items:

a. Land – FOIP Section 16

b. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger stated that the live stream has ended at 8:08 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:53 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:53 p.m.

a. Land – FOIP Section 16

MOTION #23-060

Moved by Councillor Cutler to counter the offer submitted by Professional Truck Driving School Ltd. with a firm price of \$89,500.00 for the property located at Lot 7&8, Block 4, Plan 7910032, subject to obtaining a development permit within one year from date of title transfer.

CARRIED

b. Personnel – FOIP Section 17

MOTION #23-061

Moved by Councillor Carlson to direct the Economic Development Officer to pursue Option A regarding economic development staffing, as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:54 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 8:54 p.m.



Deputy Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney