



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 24, 2023
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – APRIL 11, 2023

DELEGATION:

MARY-ANN TOONE

RE: Bat Boxes

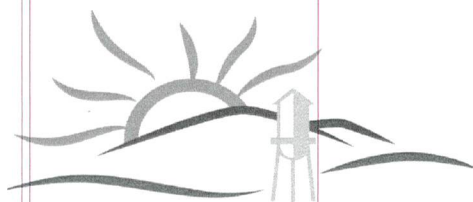
ACTION ITEMS:

1. **BYLAW #1760 – 2023 Property Tax Rate Bylaw**
RE: 1st Reading
2. **REQUEST FOR DECISION: 2023 Final Budget**
3. **REQUEST FOR DECISION: Financial Plans**
4. **CORRES: National Police Federation**
RE: An Open Letter to Premier Smith & Keep AB RCMP TeleTownhall
5. **CORRES: Federation of Canadian Municipalities**
RE: FCM Analysis – Federal Budget 2023
6. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: Intermunicipal Collaboration Framework (ICF) Agreements
7. **CORRES: Hon. Devin Dresshen, Minister of Transportation & Economic Corridors**
RE: Alberta Municipal Water/Wastewater Partnership
8. **CORRES: Alberta Municipal Affairs**
RE: Recall Petition Updates
9. **CORRES: Alberta Municipalities**
RE: Update on RCMP Retroactive Salary Costs
10. **CORRES: Mayor Debora Dueck, Town of Tofield**
RE: Exemption of Newspaper from EPR Program Revisions
11. **CORRES: Reeve Maryanne Sandberg, MD of Willow Creek**
RE: Intermunicipal Funding Agreement
12. **CORRES: Porcupine Hills Classic Cruisers**
RE: 31st Annual Show ‘n’ Shine – August 13, 2023
13. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Centennial Park)**
14. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Fire Hall)**
15. **REQUEST FOR DECISION: 45th Avenue Water Main Replacement**
16. **REQUEST FOR DECISION: Westlynn Drive Storm Trunk**
17. **REQUEST FOR DECISION: Annexation Application (Report) & Agreement**
18. **FINANCIAL REPORT: Statement of Operations March 31, 2023**
19. **INFORMATION BRIEF: Greater Metro Hockey League**
20. **INFORMATION BRIEF: CAO Report**
21. **INFORMATION BRIEF: Council Committee Reports**
22. **INFORMATION BRIEF: Council Resolution Status**
23. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Municipal Planning Commission Minutes – March 17, 2023
2. Alberta SouthWest Bulletin – April 2023
3. Alberta SouthWest Regional Alliance Board Meeting Minutes – March 1, 2023
4. Claresholm Public Library Board Meeting Minutes – March 21, 2023
5. Camrose Resort Casino – Alberta Rural Charities Set to Lose Out, Again
6. Oldman River Regional Services Commission Executive Meeting Minutes – Jan. 12, 2023

ADJOURNMENT



Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
APRIL 24, 2023**

**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys, Director of Corporate Services: Blair Bullock

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:01 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Cutler for unanimous consent to add the following to the Agenda:

**DELEGATION: Mary-Ann Toone
RE: Bat Boxes**

CARRIED UNANIMOUSLY

Moved by Councillor Meister that the Agenda be accepted as amended.

CARRIED

MINUTES: REGULAR MEETING – APRIL 11, 2023

Moved by Councillor Zimmer that the Regular Meeting Minutes of April 11, 2023 be accepted as presented.

CARRIED

**DELEGATION: Mary-Ann Toone
RE: Bat Boxes**

Mary-Ann Toone is a Grade 9 student at WCCHS and entered a provincial contest with her proposal regarding bat boxes and placed in the top 10. This means that she has received funding in order to place bat boxes in the Claresholm area. Phase one of her proposal is to place bat boxes and signage about them in the Frog Creek Wetlands. She is asking for permission and assistance from the Town to place them.

ACTION ITEMS:

**1. BYLAW #1760 – 2023 Property Tax Rate Bylaw
RE: 1st Reading**

Moved by Councillor Kettles that Bylaw #1760, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2023 taxation year, receive 1st Reading.

CARRIED

2. REQUEST FOR DECISION: 2023 Final Budget

MOTION #23-062 Moved by Councillor Zimmer to approve the Final 2023 Budget as presented.

CARRIED

3. REQUEST FOR DECISION: Financial Plans

MOTION #23-063 Moved by Councillor Cutler to adopt the 3 Year Financial Plan for 2024 through 2026 as presented.

CARRIED

MOTION #23-064 Moved by Councillor Meister to adopt the 5 Year Capital Plan for 2024 through 2028 as presented.

CARRIED

**4. CORRES: National Police Federation
RE: An Open Letter to Premier Smith & Keep AB RCMP TeleTownhall**

Received for information.

**5. CORRES: Federation of Canadian Municipalities
RE: FCM Analysis – Federal Budget 2023**

Received for information.

6. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: Intermunicipal Collaboration Framework (ICF) Agreements

Received for information.

7. **CORRES: Hon. Devin Dresshen, Minister of Transportation & Economic Corridors**
RE: Alberta Municipal Water/Wastewater Partnership

Received for information.

8. **CORRES: Alberta Municipal Affairs**
RE: Recall Petition Updates

Received for information.

9. **CORRES: Alberta Municipalities**
RE: Update on RCMP Retroactive Salary Costs

MOTION #23-065

Moved by Councillor Meister to support the Federation of Canadian Municipalities (FCM) in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe, and to convey this support in writing to MP John Barlow.

CARRIED

10. **CORRES: Mayor Debora Dueck, Town of Tofield**
RE: Exemption of Newspaper from EPR Program Revisions

Received for information.

11. **CORRES: Reeve Maryanne Sandberg, MD of Willow Creek**
RE: Intermunicipal Funding Agreement

Received for information.

12. **CORRES: Porcupine Hills Classic Cruisers**
RE: 31st Annual Show 'n' Shine – August 13, 2023

MOTION #23-066

Moved by Councillor Cutler to allow the Porcupine Hills Classic Cruisers to utilize Centennial Park ball diamonds on Sunday, August 13, 2023 for the purpose of their 31st annual show and shine.

CARRIED

13. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Centennial Park)**

MOTION #23-067

Moved by Councillor Carlson to write a letter of support towards the Claresholm Lion's Club application to the Community Facility Enhancement Program for the purpose of constructing a new playground at Centennial Park, and provide the matching funds of \$83,344 plus \$19,244 in-kind donation (total \$102,588).

CARRIED

14. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Fire Hall)**

MOTION #23-068

Moved by Councillor Zimmer to write a letter of support towards the Claresholm Fire Fighters Foundation's application to the Community Facility Enhancement Program for the purpose of the Fire Hall addition and renovation, and provide confirmation of the matching funds for the project as per the grant application.

CARRIED

15. **REQUEST FOR DECISION: 45th Avenue Water Main Replacement**

MOTION #23-069

Moved by Councillor Meister to award the 45th Avenue Water Main Replacement project to Shawne Excavating and Trucking in the amount of \$210,789 as recommended by WSP Engineering.

CARRIED

16. **REQUEST FOR DECISION: Westlynn Drive Storm Trunk**

MOTION #23-070

Moved by Councillor Kettles to award the Westlynn Storm Trunk Outfall project to McNally Contractors (2011) Ltd in the amount of \$502,780.86 as recommended by Associated Engineering.

CARRIED

17. **REQUEST FOR DECISION: Annexation Application (Report) & Agreement**

MOTION #23-071

Gavin Scott, Planner from the Oldman River Regional Services Commission (ORRSC) was present to provide more information to Council.

Moved by Councillor Cutler to accept the Annexation Report as presented for submission to the Alberta Land and Property Rights Tribunal.

CARRIED

MOTION #23-072

Moved by Councillor Carlson to proceed with the accuracy application for annexation and enter into the tax agreement for 15 years for the lands within the annexation area as presented in the Annexation Report.

CARRIED

18. FINANCIAL REPORT: Statement of Operations March 31, 2023

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended March 31, 2023 as presented.

CARRIED

19. INFORMATION BRIEF: Greater Metro Hockey League

MOTION #23-073

Moved by Councillor Kettles to disband the Internal Council Committee, the Greater Metro Hockey League Exploratory Committee, effective April 24, 2023.

CARRIED

20. INFORMATION BRIEF: CAO Report

Received for information.

21. INFORMATION BRIEF: Council Committee Reports

Received for information.

22. INFORMATION BRIEF: Council Resolution Status

Received for information.

23. ADOPTION OF INFORMATION ITEMS

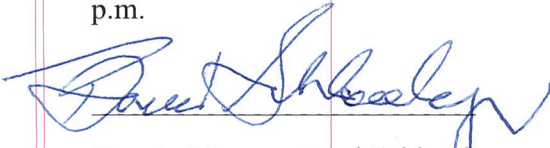
Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:02 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 8:02 p.m.



Deputy Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney