

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 12, 2024
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – JANUARY 22, 2024

ACTION ITEMS:

1. **BYLAW #1779 – Business License Bylaw**
RE: 1st Reading
2. **CORRES: Hon. Jason Dixon, Minister of Seniors, Community & Social Services**
RE: Affordable Housing Partnership Program (AHPP)
3. **CORRES: Hon. Rebecca Schulz, Minister of Environment and Protected Areas**
RE: Water Sharing Agreements
4. **CORRES: Alberta Municipalities**
RE: Sponsor a Resolution at 2024 Convention
5. **CORRES: Oldman Watershed Council**
RE: Drought Workshop February 29th
6. **CORRES: Alberta SouthWest**
RE: Regional Economic Development
7. **CORRES: National Police Federation**
RE: Budget 2024 Update
8. **REQUEST FOR DECISION: Alberta Municipalities Spring Leaders' Caucus**
9. **REQUEST FOR DECISION: Coffee with Council**
10. **REQUEST FOR DECISION: Update Quality Management Plan**
11. **REQUEST FOR DIRECTION: Alberta Municipalities 2023 Resolutions**
12. **INFORMATION BRIEF: Local Government Fiscal Framework (LGFF) – Capital**
13. **INFORMATION BRIEF: RNIP Extended**
14. **INFORMATION BRIEF: Council Committee Report**
15. **INFORMATION BRIEF: Council Resolution Status**
16. **ADOPTION OF INFORMATION ITEMS**
17. **IN CAMERA:**
 - a. **Business Interests of a Third Party – FOIP Section 16**
 - b. **Business Interests of a Third Party – FOIP Section 16**
 - c. **LAND – FOIP Section 16**

INFORMATION ITEMS:

1. **Municipal Planning Commission Minutes – December 15, 2023**
2. **Claresholm Community Centre Association Board Meeting – November 28, 2023**
3. **SouthGrow Regional Economic Development Report – February 2024**
4. **Claresholm Golf Club Meeting Minutes – October 18, 2023**
5. **Claresholm Golf Club Meeting Minutes – November 15, 2023**
6. **Claresholm Golf Club Meeting Minutes – December 20, 2023**
7. **Mayors & Reeves of Southwest Alberta Meeting Minutes – January 5, 2024**
8. **Helium Developers Association of Canada – February 2, 2024**
9. **Rural Mentorship for Integration – Looking for Mentees and Mentors**

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 12, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Ross that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 22, 2024**

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 22, 2024 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1779 – Business License Bylaw**
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1779, the Business License Bylaw, 1st Reading.

CARRIED

2. **CORRES: Hon. Jason Dixon, Minister of Seniors, Community & Social Services**
RE: Affordable Housing Partnership Program (AHPP)

Received for information.

3. **CORRES: Hon. Rebecca Schulz, Minister of Environment & Protected Areas**
RE: Water Sharing Agreements

Received for information.

4. **CORRES: Alberta Municipalities**
RE: Sponsor a Resolution at 2024 Convention

Received for information.

5. **CORRES: Oldman Watershed Council**
RE: Drought Workshop February 29th

Received for information.

6. **CORRES: Alberta SouthWest**
RE: Regional Economic Development

Received for information.

7. **CORRES: National Police Federation**
RE: Budget 2024 Update

MOTION #24-017

Moved by Councillor Meister to direct administration to arrange a Delegation of the National Police Federation to attend an upcoming Regular Town Council Meeting.

CARRIED

8. **REQUEST FOR DECISION: Alberta Municipalities Spring Leaders' Caucus**

MOTION #24-018

Moved by Councillor Ross to send Councillors Carlson and Zimmer to the Alberta Municipalities Spring Leaders' Caucus in Edmonton March 14 & 15, 2024.

CARRIED

9. REQUEST FOR DECISION: Coffee with Council

MOTION #24-019

Moved by Councillor Zimmer to hold Coffee with Council at the Town Office every 1st Saturday at 2:00 p.m. and 3rd Tuesday at 7:00 p.m. starting in March 2024 until the end of June 2024 at which time the initiative will be revisited.

CARRIED

10. REQUEST FOR DECISION: Update Quality Management Plan

MOTION #24-020

Moved by Councillor Kettles that the Town of Claresholm agrees with and will adhere to the requirements outlined in the updated Quality Management Plan that pertains to the Safety Codes Disciplines of Building, Electrical, Plumbing, Gas and Fire.

CARRIED

11. REQUEST FOR DIRECTION: Alberta Municipalities 2023 Resolutions

MOTION #24-021

Moved by Councillor Meister to send a letter to Alberta Municipalities in support of the 2023 social resolutions to emphasize the importance of advocacy for these issues.

CARRIED

12. INFORMATION BRIEF: Local Government Fiscal Framework (LGFF) - Capital

Received for information.

13. INFORMATION BRIEF: RNIP Extended

Received for information.

14. INFORMATION BRIEF: Council Committee Report

Received for information

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Meister to adopt the information items as presented.

CARRIED

17. IN CAMERA:

- a. Business Interests of a Third Party – FOIP Section 16
- b. Business Interests of a Third Party – FOIP Section 16
- c. LAND – FOIP Section 16

Moved by Councillor Ross to go In Camera at 7:45 p.m. for the following items:

- a. Business Interests of a Third Party – FOIP Section 16
- b. Business Interests of a Third Party – FOIP Section 16
- c. LAND – FOIP Section 16

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 7:45 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:25 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:25 p.m.

- a. Business Interests of a Third Party – FOIP Section 16

MOTION #24-022

Moved by Councillor Cutler to direct administration to provide a letter of support for CFI Flight Academy's international students' applications to Immigration, Refugee and Citizenship Canada.

CARRIED

MOTION #24-023

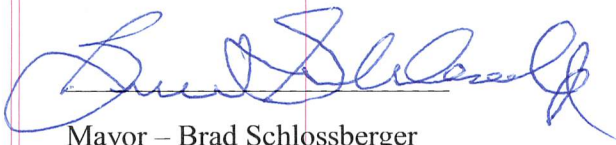
Moved by Councillor Kettles to direct administration to invite the CFI Flight Academy to a future Regular Council Meeting as a Delegation.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:27 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:27 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney