

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 13, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – JANUARY 23, 2023

DELEGATION:

CLARESHOLM RCMP DETACHMENT – Cpl. Tom Nairn

RE: Q3 Report for Claresholm

ACTION ITEMS:

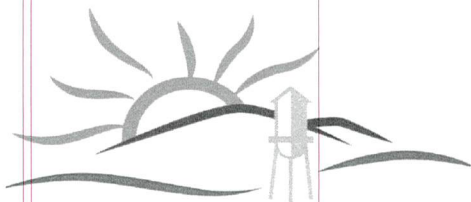
1. **CORRES: Joe Ceci, MLA for Calgary-Buffalo & Critic for Municipal Affairs**
RE: Alberta Budget 2023
2. **CORRES: Mayor Sheila Gilmour, Town of Fox Creek**
RE: Ambulance Service
3. **CORRES: Land Property Rights Tribunal**
RE: Notice of Intent to Annex Acknowledgement
4. **CORRES: Farm Safety Centre**
RE: Safety Smarts Program
5. **CORRES: Stavely Elks & Royal Purple**
RE: 2023 Canadian Curling Championship
6. **CORRES: Municipal District of Willow Creek No. 26**
RE: Notice of Public Hearing – Proposed Bylaw #1943
7. **CORRES: Town of Claresholm Economic Development**
RE: Letter of Support for MD of Willow Creek Application
8. **REQUEST FOR DECISION: The Range Gravel Road Experience**
9. **REQUEST FOR DECISION: Claresholm Weekly Market Request**
10. **REQUEST FOR DECISION: Letter of Support – Skatepark Association**
11. **REQUEST FOR DECISION: 2023 Spring Municipal Leaders' Caucus**
12. **REQUEST FOR DECISION: Storm Water Management – Phase 2**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
 - a. **Personnel – FOIP Section 17**
 - b. **Personnel – FOIP Section 17**
 - c. **Land – FOIP Section 16**
 - d. **Advice from Officials – FOIP Section 24**
 - e. **Advice from Officials – FOIP Section 24**
 - f. **Advice from Officials – FOIP Section 24**
 - g. **Land – FOIP Section 16**

INFORMATION ITEMS:

1. **Municipal Planning Commission Minutes – October 21, 2022**
2. **Claresholm & District Transportation Society Minutes – November 24, 2022**
3. **Alberta SouthWest Regional Alliance Board Meeting Minutes – December 7, 2022**
4. **Alberta SouthWest Bulletin – February 2023**

ADJOURNMENT

AJ-
8



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES FEBRUARY 13, 2023

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney; Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Kettles for unanimous consent to add the following to the Agenda:

- 16. IN CAMERA**
- f. Advice from Officials – FOIP Section 24**
- g. Land – FOIP Section 16**

CARRIED UNANIMOUSLY

Moved by Councillor Cutler that the Agenda be accepted as amended.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 23, 2023**

Moved by Councillor Zimmer that the Regular Meeting Minutes of January 23, 2023 be accepted as presented.

CARRIED

DELEGATION: **CLARESHOLM RCMP DETACHMENT – Cpl. Tom Nairn**
RE: Q3 Report for Claresholm

Corporal Thomas Nairn, Detachment Commander of the Claresholm Detachment of the RCMP, appeared before Council to present their quarterly report for the period October 1 to December 31, 2022. The detachment is working on finalizing their priorities for the next year and would like to hear from Council if there are any changes needed.

ACTION ITEMS:

1. **CORRES: Joe Ceci, MLA for Calgary-Buffalo & Critic for Municipal Affairs**
RE: Alberta Budget 2023

Received for information.

2. **CORRES: Mayor Sheila Gilmour, Town of Fox Creek**
RE: Ambulance Service

Received for information.

3. **CORRES: Land Property Rights Tribunal**
RE: Notice of Intent to Annex Acknowledgement

Received for information.

4. **CORRES: Farm Safety Centre**
RE: Safety Smarts Program

MOTION #23-011

Moved by Councillor Cutler to support the Farm Safety Centre’s delivery of the Safety Smarts program to children in Claresholm schools in the amount of \$350 for 2023.

CARRIED

5. **CORRES: Stavely Elks & Royal Purple**
RE: 2023 Canadian Curling Championship

MOTION #23-012

Moved by Councillor Zimmer to support the Stavely Elks and Royal Purple’s 2023 Canadian Curling Championship event with a donation in the amount of \$450 to help cover the cost of ice rental.

CARRIED

Handwritten initials

**6. CORRES: Municipal District of Willow Creek No. 26
RE: Notice of Public Hearing – Proposed Bylaw #1943**

Received for information.

**7. CORRES: Town of Claresholm Economic Development
RE: Letter of Support for MD of Willow Creek Application**

Received for information.

8. REQUEST FOR DECISION: The Range Gravel Road Experience

MOTION #23-013

Moved by Councillor Cutler to hold the Start & Finish line and staging area for The Range, Gravel Experience event July 22, 2023 at Centennial Park Campground, to reserve 8 treed sites for volunteers and to reserve campsites for the event up until May 31, 2023, and to set a \$5.00 shower fee for riders at Centennial Park Campground after finishing the gravel road race.

CARRIED

MOTION #23-014

Moved by Councillor Carlson to provide barricades and parking signage and tables and chairs as required for The Range Gravel Experience 2023 event.

CARRIED

MOTION #23-015

Moved by Councillor Schlossberger to approve the Claresholm Skate Park Association to host a Beer Gardens in Centennial Park from 2:00pm to 7:00pm on July 22, 2023 provided they secure all required licensing and approvals.

CARRIED

9. REQUEST FOR DECISION: Claresholm Weekly Markets Request

MOTION #23-016

Moved by Councillor Kettles to direct administration to work with both market groups to establish a summer market schedule at Amundsen Park.

CARRIED

10. REQUEST FOR DECISION: Letter of Support – Skatepark Association

MOTION #23-017

Moved by Councillor Meister to write a letter of support towards the Claresholm Skatepark Association's application to the Co-op Community Spaces Grant for the purpose of constructing the skatepark at 111 - 55 Ave. West (site of the new multi-use facility in which the Town has allocated land for the Skatepark construction).

CARRIED

11. REQUEST FOR DECISION: 2023 Spring Municipal Leaders' Caucus

MOTION #23-018

Moved by Councillor Kettles to approve Councillors Carlson and Cutler to attend the 2023 Alberta Municipalities Spring Leader's Caucus and the President's Summit on the Future of Municipal Government on March 29, 30 and 31, 2023 in Edmonton.

CARRIED

12. REQUEST FOR DECISION: Storm Water Management – Phase 2

MOTION #23-019

Moved by Councillor Cutler to approve Phase 2 Stormwater project as presented, to be completed within the 2023 construction season, and funding to be deferred to the Facility and Infrastructure Planning Committee for 2023 budget discussions.

CARRIED

13. INFORMATION BRIEF: Council Committee Reports

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Meister to adopt the information items as presented.

CARRIED

16. IN CAMERA:

- a. Personnel – FOIP Section 17
- b. Personnel – FOIP Section 17
- c. Land – FOIP Section 16
- d. Advice from Officials – FOIP Section 24
- e. Advice from Officials – FOIP Section 24
- f. Advice from Officials – FOIP Section 24
- g. Land – FOIP Section 16

Moved by Councillor Zimmer to go In Camera at 7:48 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Personnel – FOIP Section 17
- c. Land – FOIP Section 16
- d. Advice from Officials – FOIP Section 24
- e. Advice from Officials – FOIP Section 24
- f. Advice from Officials – FOIP Section 24
- g. Land – FOIP Section 16

AJ
CS

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:48 p.m.

Moved by Councillor Meister to come out of In Camera at 9:22 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 9:22 p.m.

a. Personnel – FOIP Section 17

MOTION #23-020 Moved by Councillor Cutler to approve the job description as amended.

CARRIED

MOTION #23-021 Moved by Councillor Schlossberger to approve the non-union wage grid as presented.

CARRIED

b. Personnel – FOIP Section 17

MOTION #23-022 Moved by Councillor Meister to approve the job description as presented.

CARRIED

c. Land – FOIP Section 16

MOTION #23-023 Moved by Councillor Zimmer to direct Administration to proceed with researching Starline Business Park development scenarios.

CARRIED

g. Land – FOIP Section 24


MOTION #23-024 Moved by Councillor Carlson to direct Administration to negotiate the Offer to Purchase Lot 66 Block 118 Plan 8010781 as discussed.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:25 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 9:25 p.m.



Mayor – Chelsae Petrovic

Chief Administrative Officer – Abe Tinney