



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 27, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – FEBRUARY 13, 2023

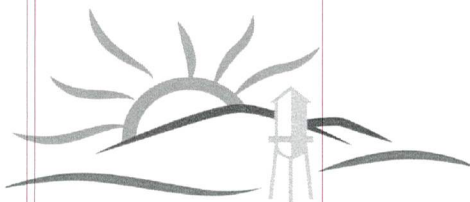
ACTION ITEMS:

1. **DELEGATION RESPONSE: Claresholm RCMP Detachment**
RE: Q3 Report for Claresholm
2. **BYLAW #1758 – Land Use Bylaw Amendment**
RE: 1st Reading
3. **BYLAW #1759 – Dog Bylaw**
RE: 1st Reading
4. **CORRES: Alberta Health Services, Community Engagement & External Relations**
RE: Office of the Auditor General Report – COVID-19 in Continuing Care
5. **CORRES: Alberta Seniors, Community and Social Services**
RE: Celebrate and Declare Seniors' Week 2023
6. **REQUEST FOR DECISION: Highway 2 Sanitary Sewer Repairs**
7. **REQUEST FOR DECISION: Recreation Fees Policy Update – Campground**
8. **REQUEST FOR DECISION: Organizational Restructuring**
9. **FINANCIAL REPORT: Statement of Operations January 31, 2023**
10. **INFORMATION BRIEF: CAO Report**
11. **INFORMATION BRIEF: Council Committee Reports**
12. **INFORMATION BRIEF: Council Resolution Status**
13. **ADOPTION OF INFORMATION ITEMS**
14. **IN CAMERA:**
 - a. **Personnel – FOIP Section 17**
 - b. **Advice from Officials – FOIP Section 24**
 - c. **Advice from Officials – FOIP Section 24**

INFORMATION ITEMS:

1. **Municipal Planning Commission Minutes – January 20, 2023**
2. **Age-Friendly E-News – February 13, 2023**
3. **Age-Friendly Alberta Newsletter – February 16, 2023**
4. **Age-Friendly E-News – February 23, 2023**
5. **Claresholm Public Library Board Meeting Minutes – January 17, 2023**
6. **Claresholm & District Transportation Society Board Meeting Minutes – January 19, 2023**

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES FEBRUARY 27, 2023

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Brad Schlossberger

ABSENT: Councillor Craig Zimmer

STAFF PRESENT: Chief Administrative Officer: Abe Tinney; Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – FEBRUARY 13, 2023

Moved by Councillor Cutler that the Regular Meeting Minutes of February 13, 2023 be accepted as presented.

CARRIED

ACTION ITEMS:

- DELEGATION RESPONSE: Claresholm RCMP Detachment**
RE: Q3 Report for Claresholm

MOTION #23-025

Moved by Councillor Kettles to recommend the following priorities to the Claresholm RCMP Detachment for the 2023 fiscal year: traffic safety, police/community relations and public visibility, crime reduction and prevention of property crimes, and drug enforcement.

CARRIED

- BYLAW #1758 – Land Use Bylaw Amendment**
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1758, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

- BYLAW #1759 – Dog Bylaw**
RE: 1st Reading

Moved by Councillor Meister to give Bylaw #1759, the Dog Bylaw, 1st Reading.

CARRIED

- CORRES: Alberta Health Services, Community Engagement & External Relations**
RE: Office of the Auditor General Report – COVID-19 in Continuing Care

Received for information.

- CORRES: Alberta Seniors, Community and Social Services**
RE: Celebrate and Declare Seniors' Week 2023

Received for information.

- REQUEST FOR DECISION: Highway 2 Sanitary Sewer Repairs**

MOTION #23-026

Moved by Councillor Kettles to award the Highway 2 Sanitary Sewer Repair Project to McNally Contractors (2011) in the amount of \$207,032 plus GST with the additional \$70,000 budget being funded 1/3 from TELUS and 2/3 from the Utility Capital Reserve.

CARRIED

- REQUEST FOR DECISION: Recreation Fees Policy Update - Campground**

MOTION #23-027

Moved by Councillor Cutler to adopt the updated Policy #5.7.10 (v2.2) the Recreation Fees Policy, as presented effective February 27, 2023.

CARRIED

- REQUEST FOR DECISION: Organizational Restructuring**

MOTION #23-028

Moved by Councillor Schlossberger to approve the Organizational Structure as presented.

CARRIED

9. FINANCIAL REPORT: Statement of Operations January 31, 2023

Moved by Councillor Meister to accept the Consolidated Statement of Operations for the month ended January 31, 2023 as presented.

CARRIED

10. INFORMATION BRIEF: CAO Report

Received for information.

11. INFORMATION BRIEF: Council Committee Reports

Received for information.

12. INFORMATION BRIEF: Council Resolution Status

Received for information.

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

14. IN CAMERA:

- a. Personnel – FOIP Section 17
- b. Advice from Officials – FOIP Section 24
- c. Advice from Officials – FOIP Section 24

Moved by Councillor Kettles to go In Camera at 7:29 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Advice from Officials – FOIP Section 24
- c. Advice from Officials – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:29 p.m.

Moved by Councillor Meister to come out of In Camera at 8:09 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:09 p.m.

a. Personnel – FOIP Section 17

MOTION #23-029

Moved by Councillor Schlossberger to appoint David Mulholland, Kristen Hall and Marc Chartrand as Business Representatives for 4-year terms on the Claresholm Economic Development Committee.

CARRIED

b. Advice from Officials – FOIP Section 24

MOTION #23-030

Moved by Councillor Cutler to cancel the Community Centre Renovation RFP at this time due to budget constraints.

CARRIED

MOTION #23-031

Moved by Councillor Meister to support the Claresholm Community Hall Board's application to the Green & Inclusive Community Building Program for the renovation and efficiency projects proposed.

CARRIED

ADJOURNMENT: Moved by Councillor Kettles that the meeting adjourn at 8:12 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:12 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney