



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
JANUARY 22, 2024  
AGENDA**

Time: 7:00 P.M.  
Place: Council Chambers  
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – JANUARY 8, 2024**

**DELEGATION:**

**THE RANGE GRAVEL EXPERIENCE – GARTH STOTTS (Remotely by Zoom)**

**ACTION ITEMS:**

1. **CORRES: Alberta Health Services & Prairie Mountain Health Advisory Council**  
RE: Zoom Meeting – Health Care Delivery & Services
2. **CORRES: Alberta Public Safety & Emergency Services Engagement Team**  
RE: Engagement on improving police governance in Alberta
3. **CORRES: Foothills Bisons AA Hockey Association**  
RE: Request to Waive Ice Fees
4. **REQUEST FOR DECISION: The Range Gravel Experience – July 20, 2024**
5. **REQUEST FOR DECISION: Municipal Infrastructure Funding**
6. **REQUEST FOR DECISION: SouthGrow Immigrant Retention Research**
7. **REQUEST FOR DECISION: Terms of Reference: Mayors & Reeves of Southwest Alberta**
8. **REQUEST FOR DECISION: Feasibility Funding for Immigration Partnership**
9. **REQUEST FOR DIRECTION: Council Communication**
10. **INFORMATION BRIEF: CAO Report**
11. **INFORMATION BRIEF: Council Committee Report**
12. **INFORMATION BRIEF: Council Resolution Status**
13. **ADOPTION OF INFORMATION ITEMS**
14. **IN CAMERA: PERSONNEL - FOIP Section 17**

**INFORMATION ITEMS:**

1. SouthGrow Regional Economic Development – Monthly Report January 2024
2. Claresholm & District Transportation Society Meeting Minutes – November 16, 2023
3. Claresholm Public Library Board Meeting Minutes – November 21, 2023
4. Willow Creek Agricultural Society Manager's Report – January 2024

**ADJOURNMENT**



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**JANUARY 22, 2024**

**Claresholm**

**Place: Council Chambers**  
**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West**  
**Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

**COUNCIL PRESENT:** Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

**AGENDA:** Moved by Councillor Cutler for unanimous consent to remove the following from the Agenda:

**9. REQUEST FOR DECISION: Council Meeting Date Change**

**CARRIED UNANIMOUSLY**

Moved by Councillor Ross that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JANUARY 8, 2024**

Moved by Councillor Meister that the Regular Meeting Minutes of January 8, 2024 be accepted as presented.

**CARRIED**

**DELEGATION:** **THE RANGE GRAVEL EXPERIENCE – GARTH STOTTS**

The Range Gravel Experience bike race is scheduled for Saturday, July 20, 2024. Organizer Garth Stotts was present by Zoom to update Council on planning for the race.

**ACTION ITEMS:**

**1. CORRES: Alberta Health Services & Prairie Mountain Health Advisory Council**  
**RE: Zoom Meeting – Health Care Delivery & Services**

Received for information.

**2. CORRES: Alberta Public Safety & Emergency Services Engagement Team**  
**RE: Engagement on improving police governance in Alberta**

Received for information.

**3. CORRES: Foothills Bisons AA Hockey Association**  
**RE: Request to Waive Ice Fees**

**MOTION #24-006** Moved by Councillor Cutler to waive the ice fees at the Claresholm Arena on Saturday, February 10, 2024 for the Foothills Bisons AA Hockey Association's fundraising event in support of STARS.

**CARRIED**

**4. REQUEST FOR DECISION: The Range Gravel Experience - July 20, 24**

**MOTION #24-007** Moved by Councillor Carlson to allow The Range Gravel Experience to stage their event on July 20, 2024 at Centennial Park Campground.

**CARRIED**

**MOTION #24-008** Moved by Councillor Kettles to provide showers at the Centennial Park Campground for a \$5 fee to The Range Gravel Experience participants on July 20, 2024.

**CARRIED**

**MOTION #24-009** Moved by Councillor Zimmer to reserve 8 treed sites for volunteers and to reserve campsites for the Range Gravel Experience event on July 20, 2024 up until May 31, 2024, after which will be first-come, first-serve.

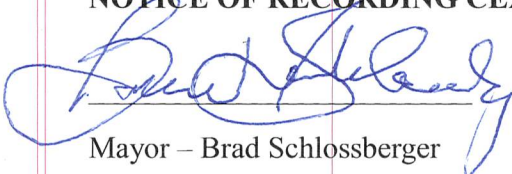
**CARRIED**

**MOTION #24-010** Moved by Councillor Cutler to permit the Claresholm Skate Park Association to host a Beer Gardens in Centennial Park on July 20, 2024 from 12 p.m. to 8 p.m. during the Range Gravel Experience, and for the town to provide tables and chairs.

**CARRIED**



- MOTION #24-011      **5. REQUEST FOR DECISION: Municipal Infrastructure Planning**  
 Moved by Councillor Ross to draft a letter of support and provide the needed information to the Palliser Economic Partnership to assist with their mission to ease the housing crisis in Alberta.  
**CARRIED**
- MOTION #24-012      **6. REQUEST FOR DECISION: SouthGrow Immigrant Retention Research**  
 Moved by Councillor Meister to direct administration to draft a letter of support for the Southwest Alberta Immigrant Retention Strategy, and that the letter be addressed to Alberta Labour.  
**CARRIED**
- MOTION #24-013      **7. REQUEST FOR DECISION: Terms of Reference: Mayors & Reeves of Southwest Alberta**  
 Moved by Councillor Cutler to approve the updated Terms of Reference of the Mayors & Reeves of Southwest Alberta Committee as presented.  
**CARRIED**
- MOTION #24-014      **8. REQUEST FOR DECISION: Feasibility Funding for Immigration Partnership**  
 Moved by Councillor Meister to direct administration to draft a letter of support for the Feasibility Funding for a Local/Zonal Immigration Partnership.  
**CARRIED**
- MOTION #24-015      **9. REQUEST FOR DIRECTION: Council Communication**  
 Moved by Councillor Meister to direct administration to prepare a formal proposal for future Council discussion on 'Coffee with Council' events.  
**CARRIED**
- 10. INFORMATION BRIEF: CAO Report**  
 Received for information.
- 11. INFORMATION BRIEF: Council Committee Report**  
 Received for information
- 12. INFORMATION BRIEF: Council Resolution Status**  
 Received for information.
- 13. ADOPTION OF INFORMATION ITEMS**  
 Moved by Councillor Cutler to adopt the information items as presented.  
**CARRIED**
- 14. IN CAMERA: Personnel**  
 Moved by Councillor Ross to go In Camera at 7:41 p.m. for the following items:  
Personnel – FOIP Section 17  
**CARRIED**
- NOTICE OF RECORDING CEASED:** Mayor Schlossberger stated that the live stream has ended at 7:41 p.m.  
 Moved by Councillor Carlson to come out of In Camera at 8:22 p.m.  
**CARRIED**
- NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:22 p.m.  
Personnel – FOIP Section 21
- MOTION #24-016      Moved by Councillor Carlson to approve the non-union salary grid as presented.  
**CARRIED**
- ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:23 p.m.  
**CARRIED**
- NOTICE OF RECORDING CEASED:** Mayor Schlossberger noted that recording ceased at 8:23 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney