

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JANUARY 8, 2024
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – DECEMBER 11, 2023

PUBLIC HEARINGS:

1. **BYLAW #1771 – Land Use Bylaw Amendment**
2. **BYLAW #1774 – Land Use Bylaw Amendment**
3. **BYLAW #1775 – Land Use Bylaw Amendment**

ACTION ITEMS:

1. **BYLAW #1771 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
2. **BYLAW #1774 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
3. **BYLAW #1775 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
4. **BYLAW #1776 – Emergency Management Bylaw**
RE: 2nd & 3rd Readings
5. **BYLAW #1778 – Administrative Services Committee Bylaw**
RE: 2nd & 3rd Readings
6. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Launch of Local Government Fiscal Framework (LGFF) Program
7. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Municipal-Federal Agreements
8. **CORRES: Hon. Rebecca Schulz, Minister of Environment and Protected Areas**
RE: Drought Conditions in Alberta
9. **CORRES: Claresholm Pentecostal Assembly**
RE: Request for Letter of Support for Government Grant Application
10. **REQUEST FOR DECISION: 2024 Willow Creek Fire Games**
11. **REQUEST FOR DECISION: Letter of Support – Porcupine Hills Lodge**
12. **FINANCIAL REPORT: Statement of Operations - November 30, 2023**
13. **INFORMATION BRIEF: Council Committee Report**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. **Municipal Planning Commission Meeting Minutes – October 27, 2023**
2. **Alberta SouthWest Regional Alliance Board Meeting Minutes – November 1, 2023**
3. **Alberta SouthWest Bulletin – December 2023**
4. **Oldman Watershed Council: Drought Information Sharing – December 15, 2023**
5. **Oldman Watershed Council, Thank you – December 15, 2023**
6. **ORRSC Periodical: “Slope adaptive development” – Winter 2023**

ADJOURNMENT

AS
[Signature]



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**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler for unanimous consent to remove the following from the Agenda:

16. IN CAMERA

a. Personnel – FOIP Section 21

CARRIED UNANIMOUSLY

Moved by Councillor Ross that the Agenda be accepted as amended.

CARRIED

MINUTES: **REGULAR MEETING – DECEMBER 11, 2023**

Moved by Councillor Meister that the Regular Meeting Minutes of December 11, 2023 be accepted as presented.

CARRIED

PUBLIC HEARINGS:

1. BYLAW #1771 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1771 at 7:03 p.m.

CAO Abe Tinney presented Bylaw #1771, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land from “Retail Commercial - C1” to “Single Detached Residential - R1”. No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1771. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:06 p.m.

2. BYLAW #1774 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1774 at 7:06 p.m.

CAO Abe Tinney presented Bylaw #1774, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land from “Direct Control - DC” to “Highway Commercial - C2” and from “Direct Control - DC” to “Retail Commercial - C1”. No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1774. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:08 p.m.

3. BYLAW #1775 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1775 at 7:08 p.m.

CAO Abe Tinney presented Bylaw #1775, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land from “Rural General - RG” to “Agricultural / Transitional - A/T”. No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

A concerned attendee asked about whether or not the land is planned for future development. Also, is there a possibility of opposing any future development.

There was a question regarding the rezoning to Agricultural / Transitional, as well as what type of residential dwellings would be built and what considerations are being made regarding water usage.

No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:18 p.m.

ACTION ITEMS:

**1. BYLAW #1771 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Meister to give Bylaw #1771, a Land Use Bylaw Amendment 2nd Reading.

CARRIED

Moved by Councillor Cutler to give Bylaw #1771, a Land Use Bylaw Amendment 3rd & Final Reading.

CARRIED

**2. BYLAW #1774 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Ross to give Bylaw #1774, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1774, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

**3. BYLAW #1775 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Ross to give Bylaw #1775, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1775, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

**4. BYLAW #1776 – Emergency Management Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1776, the Emergency Management Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1776, the Emergency Management Bylaw, 3rd & Final Reading.

CARRIED

MOTION #24-001

Moved by Councillor Kettles to appoint Councillor Meister to the Emergency Management Advisory Committee.

CARRIED

**5. BYLAW #1778 – Administrative Services Committee Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Ross to give Bylaw #1778, the Administrative Services Committee Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1778, the Administrative Services Committee Bylaw, 3rd & Final Reading.

CARRIED

MOTION #24-002

Moved by Councillor Cutler to appoint Councillor Meister to the Administrative Services Committee.

CARRIED

**6. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Launch of Local Government Fiscal Framework (LGFF) Program**

Received for information.

**7. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Municipal-Federal Agreements**

Received for information.

**8. CORRES: Hon. Rebecca Schulz, Minister of Environment & Protected Areas
RE: Drought Conditions in Alberta**

Received for information.

**9. CORRES: Claesholm Pentecostal Assembly
RE: Request for Letter of Support for Government Grant Application**

MOTION #24-003

Moved by Councillor Zimmer to write a letter of support towards the Claesholm Pentecostal Assembly's application to the Community Facility Enhancement Program (CFEP) grant for the purpose of a renovation project at their facility located at 4716 - 2nd Street West.

CARRIED

10. REQUEST FOR DECISION: 2024 Willow Creek Fire Games

MOTION #24-004

Moved by Councillor Cutler to approve the following road closure on Saturday, May 18, 2024 from 11:00 a.m. to 3:00 p.m. to facilitate the Municipal District of Willow Creek's 2024 Willow Creek Fire Games taking place at the Claesholm Arena: 2nd Street East between 47th and 50th Avenue.

CARRIED

11. REQUEST FOR DECISION: Letter of Support – Porcupine Hills Lodge

MOTION #24-005

Moved by Councillor Carlson to direct administration to draft a letter of support for the Porcupine Hills Lodge's application to the Affordable Housing Partnership Program, and that the letter be addressed to the Minister of Seniors, Community and Social Services and the Livingstone-Macleod MLA.

CARRIED

12. FINANCIAL REPORT: Statement of Operations – November 30, 2023

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended November 30, 2023 as presented.

CARRIED

13. INFORMATION BRIEF: Council Committee Report

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

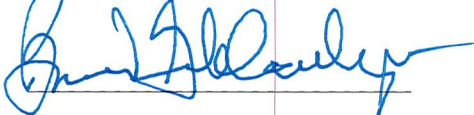
Moved by Councillor Ross to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 7:44 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 7:44 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney

