

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JULY 17, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNLIKA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – JUNE 26, 2023

PUBLIC HEARING:

BYLAW #1761 – Land Use Bylaw Amendment

ACTION ITEMS:

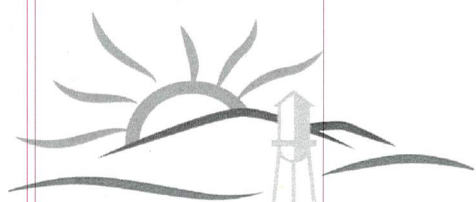
1. **BYLAW #1761 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
2. **BYLAW #1762 – Water / Sewer Bylaw Amendment**
RE: 1st Reading
3. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Municipal Sustainability Initiative (MSI) Funding
4. **CORRES: Municipal District of Willow Creek**
RE: RCAF Plaque at Claresholm Airport
5. **CORRES: Claresholm Arts Society**
RE: Ringrose Park Mural
6. **CORRES: Cynthia Wannamaker**
RE: For Town Council Consideration
7. **CORRES: Councillor Brad Schlossberger**
RE: Resignation from Council Effective July 18, 2023
8. **REQUEST FOR DECISION: Aquatic Centre – Advanced Training**
9. **REQUEST FOR DECISION: Fair Days Road Closure**
10. **REQUEST FOR DECISION: By-Election: Councillor**
11. **INFORMATION BRIEF: The Range Gravel Experience**
12. **INFORMATION BRIEF: Council Committee Reports**
13. **INFORMATION BRIEF: Council Resolution Status**
14. **ADOPTION OF INFORMATION ITEMS**
15. **IN CAMERA**
 - a. **Personnel – FOIP Section 17**
 - b. **Personnel – FOIP Section 17**
 - c. **Personnel – FOIP Section 17**

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – April 21, 2023
2. Oldman River Regional Services Commission Periodical – Temporary uses
3. Claresholm Skatepark Association Meeting Minutes – June 13, 2023
4. Chinook Arch Regional Library System – Impact Report 2022

ADJOURNMENT

CZ AJ



Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 17, 2023**

**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>**

COUNCIL PRESENT: Deputy Mayor Craig Zimmer, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Brad Schlossberger

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Zimmer provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Zimmer.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 26, 2023**

Moved by Councillor Cutler that the Regular Meeting Minutes of June 26, 2023 be accepted as presented.

CARRIED

PUBLIC HEARING: **BYLAW #1761 – Land Use Bylaw Amendment**

Deputy Mayor Zimmer declared the Public Hearing open regarding Bylaw #1761 at 7:02 p.m.

CAO Abe Tinney presented Bylaw #1761, a Bylaw for the purpose of amending Land Use Bylaw #1525 to redesignate lands for the purpose of a mixed use (commercial & residential) development. No formal submissions were received from the public.

Deputy Mayor Zimmer asked if there were any comments from the public.

Lynn Herrington is a resident of the neighbourhood, and she has concerns about the building itself. She is not concerned about the parking in the area or about the business, however she thinks the building is unsafe.

No other comments were received from the public regarding Bylaw #1761. No comments from members of Council were noted.

Deputy Mayor Zimmer declared the Public Hearing closed at 7:05 p.m.

ACTION ITEMS:

**1. BYLAW #1761 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1761, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1761, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**2. BYLAW #1762 – Water / Sewer Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Kettles to give Bylaw #1762, a Water and Sewer Bylaw Amendment, 1st Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1762, a Water and Sewer Utility Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Meister for unanimous consent to consider 3rd Reading of Bylaw #1762, a Water and Sewer Utility Bylaw Amendment at the same meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Schlossberger to give Bylaw #1762, a Water and Sewer Utility Bylaw Amendment, 3rd and Final Reading.

CARRIED

3. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Municipal Sustainability Initiative (MSI) Funding

Received for information.

4. **CORRES: Municipal District of Willow Creek**
RE: RCAF Plaque at Claresholm Airport

Received for information.

5. **CORRES: Claresholm Arts Society**
RE: Ringrose Park Mural

MOTION #23-122

Moved by Councillor Cutler to support the Claresholm Arts Society's Ringrose Park Mural Project with a donation of \$1,000, plus to provide assistance from the Town of Claresholm's Public Works department to remove hardware from the wall and with wall preparation.

CARRIED

Moved by Councillor Schlossberger to allow for removal of one tree in Ringrose Park as recommended in order to provide clearer sightlines for the Claresholm Arts Society's Mural Project.

DEFEATED

6. **CORRES: Cynthia Wannamaker**
RE: For Town Council Consideration

MOTION #23-123

Moved by Councillor Cutler to direct administration to research municipal landscaping policies to encourage environmentally sustainable friendly practices and to bring the findings back to Council at a future meeting for discussion.

CARRIED

7. **CORRES: Councillor Brad Schlossberger**
RE: Resignation from Council Effective July 18, 2023

Received for information.

8. **REQUEST FOR DECISION: Aquatic Centre Advanced Training**

Moved by Councillor Schlossberger to accept the proposed special half off pricing for Bronze Medallion, Bronze Cross, National Lifeguard and Lifesaving Swim Instructor at the Claresholm Aquatic Centre as requested.

DEFEATED

9. **REQUEST FOR DECISION: Fair Days Road Closures**

MOTION #23-124

Moved by Councillor Carlson to approve a road closure on 2nd Street East, north of UFA to 47th Avenue East, including the south end of 2A Street East on August 14th, 2023 for the Rocky Mountain Drift Club Drag Racing Demo, on the condition that excessive noise is to be restricted to between the hours of 5:30 and 7:00 p.m. and also that residents in the area are notified prior to the event.

CARRIED

MOTION #23-125

Moved by Councillor Cutler to approve the 2023 Claresholm Parade Route and Highway 520 Road Closure from 8th Street West to 2nd Street West between the hours of 10:30 and 11:30 am on Saturday, August 12, 2023.

CARRIED

10. **REQUEST FOR DECISION: By-Election: Councillor**

MOTION #23-126

Moved by Councillor Schlossberger to hold a by-election for the position of Councillor on Monday, September 18, 2023 to be held in conjunction with the Mayoral by-Election, with all the previous motions passed for the by-election at the regular meeting of Council on June 12, 2023, including location and times, advance poll, institutional vote and returning officer to be in effect for the Councillor By-Election.

CARRIED

11. **INFORMATION BRIEF: The Range Gravel Experience**

Received for information.

12. **INFORMATION BRIEF: Council Committee Reports**

Received for information.

13. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

14. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

15. **IN CAMERA:**

- a. **Personnel – FOIP Section 17**
- b. **Personnel – FOIP Section 17**
- c. **Personnel – FOIP Section 17**

Moved by Councillor Meister to go In Camera at 7:44 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Personnel – FOIP Section 17
- c. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Zimmer stated that the live stream has ended at 7:44 p.m.

Moved by Councillor Carlson to come out of In Camera at 8:21 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Zimmer provided notice that live streaming and recording of the Council meeting would begin again at 8:21 p.m.

- a. Personnel – FOIP Section 17

MOTION #23-127

Moved by Councillor Cutler to approve the human resources matter as discussed in closed session.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:22 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Zimmer noted that recording ceased at 8:22 p.m.



Deputy Mayor – Craig Zimmer



Chief Administrative Officer – Abe Tinney