



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 12, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – MAY 23, 2023

DELEGATIONS:

1. **CLARESHOLM RCMP DETACHMENT – Cpl. Thomas Nairn**
RE: Q4 Report for Claresholm
2. **BONNIE HENRY**
RE: Council Ethics
3. **ROSE PETEK**
RE: Air Quality

ACTION ITEMS:

1. **CORRES: Chelsae Petrovic**
RE: Resignation from Claresholm Town Council
2. **CORRES: Land & Property Rights Tribunal**
RE: Notice of Annexation Application
3. **CORRES: Ukrainian Canadian Congress – Alberta Provincial Council**
RE: Ukrainian Day Celebration – August 20, 2023
4. **CORRES: Willow Creek Agricultural Society**
RE: Project Funding Request
5. **REQUEST FOR DECISION: Request for Donation – Granum & District Canada Day Society**
6. **REQUEST FOR DECISION: Claresholm Golf Club Tax Waiver Request**
7. **REQUEST FOR DECISION: Royal Canadian Legion Tax Waiver Request**
8. **REQUEST FOR DECISION: Claresholm Curling Club Tax Waiver Request**
9. **REQUEST FOR DECISION: Community Centre Structural Assessment**
10. **REQUEST FOR DECISION: 2023 Parades**
11. **REQUEST FOR DECISION: By-Election**
12. **FINANCIAL REPORT: Statement of Operations April 30, 2023**
13. **INFORMATION BRIEF: Northern Regional Economic Development Grant**
14. **INFORMATION BRIEF: Strategic Plan Update**
15. **INFORMATION BRIEF: Council Committee Reports**
16. **INFORMATION BRIEF: Council Resolution Status**
17. **ADOPTION OF INFORMATION ITEMS**
18. **IN CAMERA**
 - a. **Advice from Officials – FOIP Section 24**

INFORMATION ITEMS:

1. Claresholm & District Transportation Society Board Meeting Minutes – April 13, 2023
2. Oldman River Regional Services Commission Annual Report 2022

ADJOURNMENT



Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 12, 2023**

**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – MAY 23, 2023**

Moved by Councillor Zimmer that the Regular Meeting Minutes of May 23, 2023 be accepted as presented.

CARRIED

DELEGATIONS:

1. **CLARESHOLM RCMP DETACHMENT – Cpl. Thomas Nairn**
RE: Q4 Report for Claresholm

Corporal Thomas Nairn from the Claresholm RCMP Detachment presented Council with the quarterly Community Policing Report that covers the January 1st to March 31st, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Claresholm. There was also discussion regarding the possibility of Claresholm and Nanton detachments hubbing together. Claresholm would be the host detachment and Nanton would be a satellite detachment.

2. **BONNIE HENRY**
RE: Council Ethics

Bonnie Henry and Nikki Thom were present to speak to Council with their concerns regarding social media activity by Council members during the recent provincial election, and proper conduct in general on social media.

3. **ROSE PETEK**
RE: Air Quality

Rose Petek, Claresholm resident, was present to speak to Council regarding air quality in Claresholm and the Town's membership in the Calgary Region Airshed Zone (CRAZ). She is concerned that Council will look at banning wood-burning stoves in Claresholm, which is one of CRAZ's recommendations. She would like to know how the Town will respond to air quality readings and if there should be a policy in place regarding air quality in Claresholm.

ACTION ITEMS:

1. **CORRES: Chelsae Petrovic**
RE: Resignation from Claresholm Town Council

Received for information.

2. **CORRES: Land & Property Rights Tribunal**
RE: Notice of Annexation Application

Received for information.

3. **CORRES: Ukrainian Canadian Congress – Alberta Provincial Council**
RE: Ukrainian Day Celebration – August 20, 2023

Received for information.

4. **CORRES: Willow Creek Agricultural Society**
RE: Project Funding Request

MOTION #23-099

Moved by Councillor Cutler to support the Willow Creek Agricultural Society with a donation of \$50,000 each year for the next four years to fund stage three of the West Agriplex Indoor Riding Arena provided that they are successful in their

application for funds from the CFEP Large Funding Stream.

CARRIED

5. REQUEST FOR DECISION: Request for Donation – Granum & District Canada Day Society

Moved by Councillor Meister to support the Granum & District Canada Day Society with a donation of \$500 for their Canada Day Fireworks.

DEFEATED

6. REQUEST FOR DECISION: Claresholm Golf Club Tax Waiver Request

MOTION #23-100

Moved by Councillor Kettles to cancel the municipal portion of the 2023 property taxes levied on the golf course, roll # 11630000, in the amount of \$3,770.68.

CARRIED

7. REQUEST FOR DECISION: Royal Canadian Legion Tax Waiver Request

MOTION #23-101

Moved by Councillor Cutler to cancel the municipal portion of the 2023 property taxes levied on the property located at 414 - 53rd Avenue East in the amount of \$1,337.19.

CARRIED

8. REQUEST FOR DECISION: Claresholm Curling Club Tax Waiver Request

MOTION #23-102

Moved by Councillor Carlson to cancel the municipal portion of the 2023 property taxes levied on the property located at 430 - 53rd Avenue East in the amount of \$1,183.34.

CARRIED

9. REQUEST FOR DECISION: Community Centre Structural Assessment

MOTION #23-103

Moved by Councillor Schlossberger to award the Community Centre Structural Assessment to WSP Engineering at a projected cost of \$5,500, with the project to be funded from the Town's Recreation Capital Reserve Fund.

CARRIED

10. REQUEST FOR DECISION: 2023 Parades

MOTION #23-104

Moved by Councillor Cutler to accept the 2023 parade schedule as presented.

CARRIED

11. REQUEST FOR DECISION: By-Election

MOTION #23-105

Moved by Councillor Cutler to hold a by-election for the position of Mayor on Monday, September 18, 2023 from 10:00 a.m. to 8:00 p.m. with the polling station being at the Claresholm Community Centre located at 5920 – 8th Street West.

CARRIED

MOTION #23-106

Moved by Councillor Zimmer that any current member of Claresholm Town Council who wishes to put their name forward for the position of Mayor resign their position of Councillor by 4:00 p.m. on Thursday, July 13th, 2023 in order to have sufficient time to set the date for a By-Election for Councillor for September 18, 2023.

CARRIED

MOTION #23-107

Moved by Councillor Meister to hold the advance vote for the by-election on Wednesday, September 6, 2023 from 2:00 to 8:00 p.m. at the Claresholm Community Centre located at 5920 – 8th Street West.

CARRIED

MOTION #23-108

Moved by Councillor Kettles to hold an institutional vote for the by-election on Monday, September 18, 2023 at the Claresholm General Hospital, Willow Creek Continuing Care Centre, Porcupine Hills Lodge, Cottonwood Village, Heritage Manor and Parkside Manor.

CARRIED

MOTION #23-109

Moved by Councillor Carlson to appoint Karine Keys as Chief Returning Officer and Abe Tinney and Blair Bullock as Deputy Chief Returning Officers for the by-election.

CARRIED

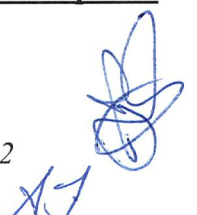
12. FINANCIAL REPORT: Statement of Operations April 30, 2023

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended April 30, 2023 as presented.

CARRIED

13. INFORMATION BRIEF: Northern Regional Economic Development Grant

Received for information.



14. INFORMATION BRIEF: Strategic Plan Update

Received for information.

15. INFORMATION BRIEF: Council Committee Reports

Received for information.

16. INFORMATION BRIEF: Council Resolution Status

Received for information.

17. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

18. IN CAMERA:

a. Advice from Officials – FOIP Section 24

Moved by Councillor Kettles to go In Camera at 8:49 p.m. for the following items:

a. Advice from Officials – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger stated that the live stream has ended at 8:49 p.m.

Moved by Councillor Meister to come out of In Camera at 9:52 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:52 p.m.

a. Advice from Officials – FOIP Section 24

MOTION #23-110

Moved by Councillor Cutler to direct administration to prepare a public participation plan as discussed in closed session.

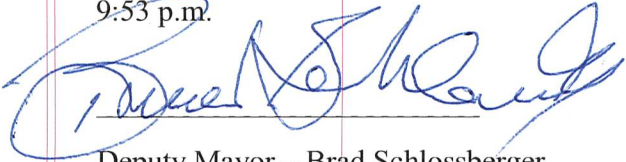
CARRIED

ADJOURNMENT:

Moved by Councillor Carlson that the meeting adjourn at 9:53 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 9:53 p.m.



Deputy Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney