

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 26, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – JUNE 12, 2023

DELEGATION:

RURAL DEVELOPMENT NETWORK (RDN) (By Zoom)

RE: Social Needs Assessment

ACTION ITEMS:

1. **BYLAW #1761 – Land Use Bylaw Amendment**
RE: 1st Reading
2. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Introduction
3. **CORRES: Alberta Municipal Affairs**
RE: Opportunity to Meet with Honourable Ric McIver
4. **CORRES: Alberta Arts, Culture and Status of Women**
RE: Stars of Alberta Volunteer Awards
5. **CORRES: Alberta Municipalities**
RE: Recommendations on the Future of Intermunicipal Collaboration
6. **CORRES: Village of Barons**
RE: Family Fun Day Invitation July 8th
7. **CORRES: Carmangay Horticultural Association**
RE: Invitation for Float in Carmangay Parade August 5th
8. **CORRES: litai'taamaopo'p Ltd.**
RE: 3rd Annual Fundraiser Golf Tournament
9. **CORRES: Claresholm & District Fair Days Bench Show**
RE: Application for Donation
10. **CORRES: Cynthia Wannamaker, Committee Member, CRAZ**
RE: CRAZ Annual Report
11. **REQUEST FOR DECISION: West Meadow School Fun Run**
12. **REQUEST FOR DECISION: Prize Donation to Claresholm Fire Department**
13. **REQUEST FOR DECISION: Contractor Agreement – Fire Inspection Services**
14. **REQUEST FOR DECISION: Economic Development Committee – Chamber Representative**
15. **REQUEST FOR DECISION: Fair Days – Parks & Road Closures**
16. **REQUEST FOR DECISION: Committee Vacancies**
17. **FINANCIAL REPORT: Statement of Operations May 31, 2023**
18. **INFORMATION BRIEF: Canada Day – Spread the World**
19. **INFORMATION BRIEF: CAO Report**
20. **INFORMATION BRIEF: Council Committee Reports**
21. **INFORMATION BRIEF: Council Resolution Status**
22. **ADOPTION OF INFORMATION ITEMS**
23. **IN CAMERA**
 - a. **Business Interests of a Third Party – FOIP Section 16**
 - b. **Confidential Evaluations – FOIP Section 19**

INFORMATION ITEMS:

1. Claresholm Public Library Board Meeting Minutes – May 16, 2023
2. Claresholm & District Museum Board Meeting Minutes – April 19, 2023
3. Willow Creek Regional Waste Management Services Commission Minutes – May 17, 2023
4. SouthGrow Regional Economic Development Annual Report 2022-2023

ADJOURNMENT

Handwritten initials: CJ AJ



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JUNE 26, 2023

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: Councillor Kieth Carlson

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 12, 2023**

Moved by Councillor Kettles that the Regular Meeting Minutes of June 12, 2023 be accepted as presented.

CARRIED

DELEGATION: **RURAL DEVELOPMENT NETWORK (RDN)**
RE: Social Needs Assessment

Diahann Polege-Aulotte along with Asad Bhatti from the Rural Development Network presented Council with the Claresholm Social Needs Assessment remotely by Zoom.

MOTION #23-111 Moved by Councillor Cutler to approve the Social Needs Assessment as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1761 – Land Use Bylaw Amendment**
RE: 1st Reading

Moved by Councillor Meister to give Bylaw #1761, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

2. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Introduction

Received for information.

3. **CORRES: Alberta Municipal Affairs**
RE: Opportunity to Meet with Honourable Ric McIver

MOTION #23-112 Moved by Councillor Schlossberger to request a meeting with the Hon. Ric McIver Minister of Municipal Affairs at the Alberta Municipalities Convention September 27-29, 2023 to discuss municipal funding.

CARRIED

4. **CORRES: Alberta Arts, Culture and Status of Women**
RE: Stars of Alberta Volunteer Awards

Received for information.

5. **CORRES: Alberta Municipalities**
RE: Recommendations on the Future of Intermunicipal Collaboration

Received for information.

6. **CORRES: Village of Barons**
RE: Family Fun Day Invitation July 8th

Received for information.

7. **CORRES: Carmangay Horticultural Association**
RE: Invitation for Float in Carmangay Parade August 5th

Received for information.

CZ AJ

8. **CORRES: litai'taamaopo'p Ltd.**
RE: 3rd Annual Fundraiser Golf Tournament
- MOTION #23-113 Moved by Councillor Kettles to support the golf tournament fundraiser by litai'taamaopi'p Ltd. being held at the Bridges at Claresholm Golf Club on July 19th, 2023 with a basket donation or cash donation of \$100.
- CARRIED**
9. **CORRES: Claresholm & District Fair Days Bench Show**
RE: Application for Donation
- MOTION #23-114 Moved by Councillor Cutler to support the Claresholm & District Fair Days Bench Show with a donation of \$700 towards the rental of the Community Centre.
- CARRIED**
10. **CORRES: Cynthia Wannamaker, Committee Member, CRAZ**
RE: Calgary Region Airshed Zone (CRAZ) Annual Report
- Received for information.
11. **REQUEST FOR DECISION: West Meadow School Fun Run**
- MOTION #23-115 Moved by Councillor Kettles to approve the following road closures on Saturday, September 23rd, 2023 from 9:00 a.m. to 12:00 p.m. to facilitate the West Meadow Elementary School Fundraising Society Fun Run: 8th Street at 55th Avenue West to Derochie Drive, including the intersections along 8th Street at 59th Avenue and Saskatchewan Crescent.
- CARRIED**
12. **REQUEST FOR DECISION: Prize Donation to Claresholm Fire Department**
- MOTION #23-116 Moved by Councillor Zimmer to approve a cash donation of \$200 to sponsor a hole at the Claresholm Fire Department's Annual Golf Fundraiser on Saturday, August 19th, 2023.
- CARRIED**
13. **REQUEST FOR DECISION: Contractor Agreement – Fire Inspection Services**
- MOTION #23-117 Moved by Councillor Meister to enter into a contract for Fire Inspection Services with the MD of Willow Creek on an *as needed* basis as presented.
- CARRIED**
14. **REQUEST FOR DECISION: Economic Development Committee – Chamber Representative**
- MOTION #23-118 Moved by Councillor Kettles to appoint Jordie Bronson as the new Claresholm and District Chamber of Commerce representative on the Claresholm Economic Development Committee.
- CARRIED**
15. **REQUEST FOR DECISION: Fair Days – Parks & Road Closures**
- MOTION #23-119 Moved by Councillor Cutler to approve the Claresholm Skate Park Association for a beer garden in Amundsen Park Saturday, August 12th, 2023 between 11:00 a.m. and 4:00 p.m., on the condition that an application to the Alberta Liquor and Gaming Commission has been approved and is displayed at the event.
- CARRIED**
- MOTION #23-120 Moved by Councillor Kettles to approve the Claresholm Arts Society for a beer garden in Centennial Park on Sunday, August 13th, 2023 from 10:00 a.m. to 4:00 p.m. on the condition that an application to the Alberta Liquor and Gaming Commission has been approved and is displayed at the event.
- CARRIED**
16. **REQUEST FOR DECISION: Committee Vacancies**
- MOTION #23-121 Moved by Councillor Zimmer to extend the temporary appointments to boards and committees as approved at the March 27, 2023 regular Council meeting until after a new Mayor has been elected.
- CARRIED**
17. **FINANCIAL REPORT: Statement of Operations May 31, 2023**
- Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended May 31, 2023 as presented.
- CARRIED**
18. **INFORMATION BRIEF: Canada Day – Spread the World**
- Received for information.
19. **INFORMATION BRIEF: CAO Report**
- Received for information.

20. INFORMATION BRIEF: Council Committee Reports

Received for information.

21. INFORMATION BRIEF: Council Resolution Status

Received for information.

22. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

23. IN CAMERA:

a. Business Interests of a Third Party – FOIP Section 16

b. Confidential Evaluations – FOIP Section 19

Moved by Councillor Meister to go In Camera at 8:12 p.m. for the following items:

a. Business Interests of a Third Party – FOIP Section 16

b. Confidential Evaluations – FOIP Section 19

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger stated that the live stream has ended at 8:12 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:41 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 8:41 p.m.

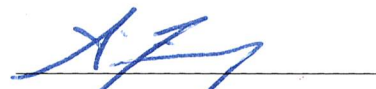
ADJOURNMENT: Moved by Councillor Kettles that the meeting adjourn at 8:42 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 8:42 p.m.



Deputy Mayor – Craig Zimmer



Chief Administrative Officer – Abe Tinney