



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MARCH 11, 2024
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – FEBRUARY 26, 2024

DELEGATION:

CHINOOK WATERSHED CREW – Water Forum

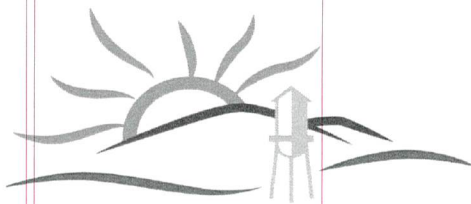
ACTION ITEMS:

1. **BYLAW #1780 – North Point Area Structure Plan Bylaw**
RE: 1st Reading
2. **CORRES: Willow Creek Regional Landfill**
RE: 2024 Requisition
3. **CORRES: Claresholm Kraken Swim Club**
RE: Pool Rental Request
4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Budget 2024
5. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: ICF Engagement
6. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Minister's Awards
7. **CORRES: Prairie Mountain Health Advisory Council**
RE: Workforce Planning Zoom Meeting
8. **CORRES: Dave Cleaver**
RE: Farmers' Market and Business License
9. **CORRES: Claresholm and District FCSS**
RE: 2024 Volunteer Appreciation and Awards
10. **REQUEST FOR DECISION: Evolution Land ASP Public Open House**
11. **REQUEST FOR DECISION: Cell Phone Policy Update**
12. **REQUEST FOR DECISION: Arena Sports Equipment**
13. **REQUEST FOR DECISION: Porcupine Hills Lodge Letter of Support**
14. **FINANCIAL REPORT: Statement of Operations – February 29, 2024**
15. **INFORMATION BRIEF: FCSS Social Needs Assessment**
16. **INFORMATION BRIEF: Coffee with Council**
17. **INFORMATION BRIEF: Strategic Plan Report**
18. **INFORMATION BRIEF: Council Committee Report**
19. **INFORMATION BRIEF: Council Resolution Status**
20. **ADOPTION OF INFORMATION ITEMS**
21. **IN CAMERA:**
 - a. **Intergovernmental Relations (Delegation by Zoom) – FOIP Section 21**
 - b. **Confidential Evaluations – FOIP Section 19**
 - c. **Confidential Evaluations – FOIP Section 19**
 - d. **Business Interests of 3rd Party -- FOIP Section 16**
 - e. **Advice from Officials – FOIP Section 24**

INFORMATION ITEMS:

1. Claresholm and District Transportation Society Minutes – January 18, 2024
2. Alberta Municipalities: Preliminary Analysis of Alberta's 2024 Budget

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES MARCH 11, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – FEBRUARY 26, 2024

Moved by Councillor Zimmer that the Regular Meeting Minutes of February 26, 2024 be accepted as presented.

CARRIED

DELEGATION: CHINOOK WATERSHED CREW – Rod Brunes & Roy Penniket

The Chinook Watershed Crew is hosting a water forum on Monday, April 15th, 2024 at the Claresholm Community Centre. The purpose of the event is to create greater awareness for drought preparedness and mitigation among the communities of the Porcupine Hills/Willow Creek region from High River to Fort Macleod. The group has requested \$500 donation from Town Council for the event.

ACTION ITEMS:

1. BYLAW #1780 – North Point Area Structure Plan Bylaw
RE: 1st Reading

Moved by Councillor Ross to give Bylaw #1780, a Bylaw to adopt the North Point Area Structure Plan, 1st Reading.

CARRIED

2. CORRES: Willow Creek Regional Landfill
RE: 2024 Requisition

Received for information.

3. CORRES: Claresholm Kraken Swim Club
RE: Pool Rental Request

MOTION #24-035

Moved by Councillor Carlson to approve the Claresholm Kraken Swim Club request to waive the pool rental fees for the 2024 home swim meet on June 21st and 22nd, 2024 and to approve the use of town barricades and extra recycling and garbage cans for the event.

CARRIED

4. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Budget 2024

Received for information.

5. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: ICF Engagement

Received for Information.

6. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Minister's Awards

Received for information.

7. CORRES: Prairie Mountain Health Advisory Council
RE: Workforce Planning Zoom Meeting

Received for Information.

8. CORRES: Dave Cleaver
RE: Farmers' Market and Business License

MOTION #24-036

Moved by Councillor Carlson to refer the Farmers' Market and Business License correspondence to the Administrative Services Committee for a recommendation.

CARRIED

**9. CORRES: Claresholm and District FCSS
RE: 2024 Volunteer Appreciation and Awards**

Received for Information.

MOTION #24-037

10. REQUEST FOR DECISION: Evolution Land ASP Public Open House

Moved by Councillor Zimmer to set the Open House for the Evolution Land Area Structure Plan for March 25th at 6:00 p.m. in the Town of Claresholm Council Chambers.

CARRIED

MOTION #24-038

11. REQUEST FOR DECISION: Cell Phone Policy Update

Moved by Councillor Cutler to adopt Version 2.0 of Policy #1.1.25 "Cell Phones For Business Use" as presented to meet current needs and practices.

CARRIED

MOTION #24-039

12. REQUEST FOR DECISION: Arena Sports Equipment

Moved by Councillor Kettles to approve the sporting equipment purchases as presented, up to a maximum of \$3,780 plus GST, to be funded by the estate of Ruby Thomas.

CARRIED

MOTION #24-040

13. REQUEST FOR DECISION: Porcupine Hills Lodge Letter of Support

Moved by Councillor Cutler to send a letter of support to the Minister of Seniors, Community and Social Services for the Porcupine Hills Lodge and Seniors Foundation housing expansion, and that the letter include support for the Porcupine Hills Lodge to borrow up to \$5,000,000 to complete up to 38 new seniors housing units.

CARRIED

14. FINANCIAL REPORT: Statement of Operations – January 31, 2024

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended February 29th, 2024 as presented.

CARRIED

15. INFORMATION BRIEF: FCSS Social Needs Assessment

Received for information.

16. INFORMATION BRIEF: Coffee with Council

Received for information.

17. INFORMATION BRIEF: Strategic Plan Report

Received for information.

18. INFORMATION BRIEF: Council Committee Report

Received for information.

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

21. IN CAMERA:

- a. Intergovernmental Relations (Zoom Delegation) – FOIP Section 21
- b. Confidential Evaluations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a 3rd Party – FOIP Section 16
- e. Advice From Officials – FOIP Section 24

Moved by Councillor Meister to go In Camera at 8:13 p.m. for the following items:

- a. Intergovernmental Relations (Zoom Delegation) – FOIP Section 21
- b. Confidential Evaluations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a 3rd Party – FOIP Section 16
- e. Advice from Officials – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 8:13 p.m.

Moved by Councillor Kettles to come out of In Camera at 9:20 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:20 p.m.

b. Confidential Evaluations – FOIP Section 19

MOTION #24-041

Moved by Councillor Cutler to award the 2024 NE Infrastructure Project engineering and constructions supervision to WSP Engineering in the amount of \$59,812 plus GST.

CARRIED

c. Confidential Evaluations – FOIP Section 19

Councillor Cutler declared a pecuniary interest and left Council Chambers at 9:21 p.m.

MOTION #24-042

Moved by Councillor Zimmer to hire Cohen Cutler as a Junior Lifeguard at the Claresholm Aquatic Centre.

CARRIED

Councillor Cutler rejoined the meeting at 9:22 p.m.

e. Advice from Officials – FOIP Section 24

MOTION #24-043

Moved by Councillor Meister to proceed with Option 2 as discussed in Closed Session.

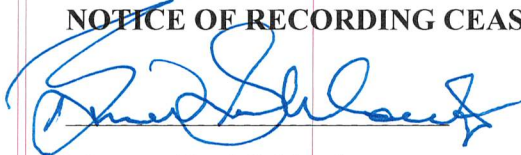
CARRIED

ADJOURNMENT:

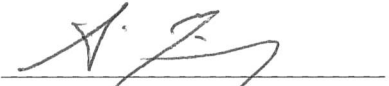
Moved by Councillor Carlson that the meeting adjourn at 9:23 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 9:23 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney