



**Claresholm**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MARCH 25, 2024  
AGENDA**

**Time: 7:00 P.M.**

**Place: Council Chambers**

**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West**

**Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNLIKA/live>**

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – MARCH 11, 2024**

**DELEGATIONS:**

1. **NATIONAL POLICE FEDERATION (Virtually by Zoom)**  
RE: 2024 Budget Update

2. **CLARESHOLM RCMP DETACHMENT**  
RE: Quarterly Update

**ACTION ITEMS:**

1. **DELEGATION RESPONSE: Chinook Water Shed Crew**
2. **CORRES: Municipal District of Willow Creek**  
RE: Intermunicipal Recreation Funding Agreement
3. **CORRES: Royal Canadian Legion – Alberta/NWT Command**  
RE: Commemorative History Book
4. **CORRES: Claresholm & District Fair Board**  
RE: 2024-2025 Claresholm Bench Show
5. **INFORMATION BRIEF: Rural Community Immigration Pilot**
6. **INFORMATION BRIEF: Debenture Repaid**
7. **INFORMATION BRIEF: Current Water Shortage Situation**
8. **INFORMATION BRIEF: CAO Report**
9. **INFORMATION BRIEF: Council Committee Report**
10. **INFORMATION BRIEF: Council Resolution Status**
11. **ADOPTION OF INFORMATION ITEMS**
12. **IN CAMERA:**
  - a. **Intergovernmental Relations – FOIP Section 21**
  - b. **Intergovernmental Relations – FOIP Section 21**
  - c. **Confidential Evaluations – FOIP Section 19**
  - d. **Business Interests of a Third Party – FOIP Section 16**

**INFORMATION ITEMS:**

1. **Municipal Planning Commission Meeting Minutes – January 26, 2024**
2. **Claresholm & District Museum Board Meeting Minutes – January 17, 2024**
3. **Claresholm Public Library Board Meeting Minutes – February 20, 2024**
4. **Update from the Lieutenant Governor of Alberta – September 2023 to February 2024**
5. **Alberta SouthWest Regional Alliance Board Meeting Minutes – February 7, 2024**
6. **Alberta SouthWest Bulletin – March 2024**
7. **Willow Creek Agricultural Society Manager's Report – March 2024**

**ADJOURNMENT**



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**MARCH 25, 2024**

**Place: Council Chambers**  
**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West**  
**Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>**

**COUNCIL PRESENT:** Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:05 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:05 p.m. by Mayor Schlossberger

**AGENDA:** Moved by Councillor Cutler for unanimous consent to remove the following from the Agenda:

**DELEGATIONS:**

**3. DAVE ALLEN**

**RE: Markets & Business License Bylaw**

and to add the following to the Agenda:

**13d. IN CAMERA: Business Interests of a Third Party – FOIP Section 16**

**CARRIED UNANIMOUSLY**

Moved by Councillor Zimmer that the Agenda be accepted as amended.

**CARRIED**

**MINUTES:** **REGULAR MEETING – MARCH 11, 2024**

Moved by Councillor Cutler that the Regular Meeting Minutes of March 11, 2024 be accepted as presented.

**CARRIED**

**DELEGATIONS:**

**1. NATIONAL POLICE FEDERATION (Virtually by Zoom)**

**RE: 2024 Budget Update**

Appearing on behalf of the National Police Federation was Kevin Halwa, Prairie Region Director and Jeff McGowan, Prairie Region Director. The National Police Federation is lobbying the provincial government to encourage the hiring of more officers in Alberta since municipalities have started paying much more for policing.

**2. CLARESHOLM RCMP DETACHMENT**

**RE: Quarterly Update**

Sergeant Perry Pelletier from the Claresholm RCMP Detachment was present to give Council the quarterly update for October 1 to December 31, 2023. The detachment would also know what Council would like to see the priorities for the next year should be.

**ACTION ITEMS:**

**1. DELEGATION RESPONSE: Chinook Water Shed Crew**

Moved by Councillor Zimmer to support the Chinook Watershed Crew's event at the Claresholm Community Centre on April 15, 2024 with a donation of \$300.

**DEFEATED**

**2. CORRES: Municipal District of Willow Creek**

**RE: Intermunicipal Recreation Funding Agreement**

**MOTION #24-044**

Moved by Councillor Cutler to direct administration to send a letter of recognition and thanks to the Municipal District of Willow Creek for their support of recreation in the Town of Claresholm.

**CARRIED**

**3. CORRES: Royal Canadian Legion – Alberta/NWT Command**

**RE: Commemorative History Book**

**MOTION #24-045**

Moved by Councillor Kettles to support the Military Service Recognition Book produced by the Royal Canadian Legion Campaign Office in the amount of \$533.33 plus GST for 2025.

**CARRIED**

MOTION #24-046

**4. CORRES: Claresholm & District Fair Board  
RE: 2024-2024 Claresholm Bench Show**

Moved by Councillor Cutler to donate \$755 towards the Claresholm & District Fair Days Bench Show as presented.

**CARRIED**

**5. INFORMATION BRIEF: Rural Community Immigration Pilot**

Received for information.

**6. INFORMATION BRIEF: Debenture Repaid**

Received for information.

**7. INFORMATION BRIEF: Current Water Shortage Situation**

Received for information.

**8. INFORMATION BRIEF: CAO Report**

Received for information.

**9. INFORMATION BRIEF: Council Committee Report**

Received for information.

**10. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Zimmer to adopt the information items as presented.

**CARRIED**

**12. IN CAMERA:**

- a. Intergovernmental Relations – FOIP Section 19
- b. Intergovernmental Relations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a Third Party – FOIP Section 16

Moved by Councillor Meister to go In Camera at 8:26 p.m. for the following items:

- a. Intergovernmental Relations – FOIP Section 19
- b. Intergovernmental Relations – FOIP Section 19
- c. Confidential Evaluations – FOIP Section 19
- d. Business Interests of a Third Party – FOIP Section 16

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Schlossberger stated that the live stream has ended at 8:26 p.m.

Moved by Councillor Cutler to come out of In Camera at 9:19 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:19 p.m.

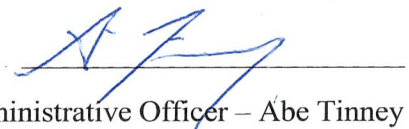
**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 9:20 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Schlossberger noted that recording ceased at 9:20 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney