



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 13, 2024

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Diana Ross and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys; Director of Corporate Services: Blair Bullock

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 22, 2024**

Moved by Councillor Ross that the Regular Meeting Minutes of April 22, 2024 be accepted as presented.

CARRIED

PUBLIC HEARINGS:

1. BYLAW #1780 – North Point Area Structure Plan

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1780 at 7:00 p.m.

CAO Abe Tinney presented Bylaw #1780, a Bylaw for the purpose of adopting a comprehensive land use plan approximately +/- 15 hectares of land legally described as a portion of Block 7, Plan 7410624; and Lot 5, Block 8, Plan 0715848.

The Town received a letter from the MD of Willow Creek stating they have no current concerns but would like to be informed and consulted as the project moves forward. No other formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

Jennifer Taylor, Manager from Associated Engineering provided some clarification.

Kattie Schlamp, Planner from the Oldman River Regional Services Commission provided some further information regarding this Bylaw.

David Mulholland, a local resident posed a few questions.

No other comments were received from the public regarding Bylaw #1780. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:08 p.m.

2. BYLAW #1783 – Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1783 at 7:08 p.m.

CAO Abe Tinney presented Bylaw #1783, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land from “Single Detached Residential – R1” to “Multiple Residential – R4”. No formal submissions were received from the public.

Mayor Schlossberger asked if there were any comments from the public.

Kattie Schlamp, Planner from the Oldman River Regional Services Commission provided some further information regarding the proposed redesignation.

No other comments were received from the public regarding Bylaw #1783. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:12 p.m.

3. BYLAW #1785 - Land Use Bylaw Amendment

Mayor Schlossberger declared the Public Hearing open regarding Bylaw #1785 at 7:12 p.m.

CAO Abe Tinney presented Bylaw #1785, a Bylaw for the purpose of amending Land Use Bylaw #1525 to re-designate a portion of land from “Multiple Residential – R4” to “Retail Commercial – C1”. No formal submissions were received from

the public.

Mayor Schlossberger asked if there were any comments from the public. One resident stated that if the location becomes a day care it will be disturbing to the public and the seniors that live in the area.

Kattie Schlamp, Planner from the Oldman River Regional Services Commission provided some further information regarding the proposed changes.

No other comments were received from the public regarding Bylaw #1785. No comments from members of Council were noted.

Mayor Schlossberger declared the Public Hearing closed at 7:16 p.m.

ACTION ITEMS:

1. BYLAW #1780 – North Point Area Structure Plan Bylaw

Moved by Councillor Cutler to give Bylaw #1780, a Bylaw to adopt the North Point Area Structure Plan, 2nd Reading.

CARRIED

Moved by Councillor Ross to give Bylaw #1780, a Bylaw to adopt the North Point Area Structure Plan, 3rd and Final Reading.

CARRIED

**2. BYLAW #1782 – Fire Protection Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Kettles to give Bylaw #1782, the Fire Protection Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1782, the Fire Protection Bylaw, 3rd and Final Reading.

CARRIED

**3. BYLAW #1783 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Carlson to give Bylaw #1783, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Ross to give Bylaw #1783, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

**4. BYLAW #1785 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1785, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1785, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

**5. BYLAW #1786 – 2024 Property Tax Rate Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1786, the 2024 Property Tax Rate Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1786, the 2024 Property Tax Rate Bylaw, 3rd & Final Reading.

CARRIED

**6. BYLAW #1787 – Land Use Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Kettles to give Bylaw #1787, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

**7. FACT SHEET: Alberta Municipal Affairs
RE: Bill 20 – Municipal Affairs Statutes Amendment Act, 2024**

Received for information.

**8. CORRES: Alberta Municipalities
RE: RE: Bill 20 - Municipal Affairs Statutes Amendment Act, 2024**

MOTION #24-068

Moved by Councillor Carlson to send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including Town of Claresholm Council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the *Local Authorities Election Act* and *Municipal Government Act* to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.

CARRIED

9. CORRES: Alberta Municipalities
RE: Summer 2024 Municipal Leaders Caucus

Councillor Ross will attend the virtual session of the Alberta Municipalities' Summer Leaders' Caucus on June 14, 2024.

10. CORRES: National Police Federation
RE: Bill 11 Resolutions at Alberta Municipalities Convention

Received for information.

11. CORRES: Granum & District Canada Day Society
RE: Canada Day 2024

MOTION #24-069 Moved by Councillor Carlson to support the Granum Canada Day 2024 festivities by donating to the children's entertainment in the amount of \$500.

CARRIED

12. CORRES: Terry Fox Run
RE: Claresholm Terry Fox Run – Sunday, September 15, 2024

MOTION #24-070 Moved by Councillor Meister to direct Administration to reach out to local charity groups to see if anyone is interested in sponsoring the Terry Fox Run going forward and to promote the need for a new coordinator on social media.

CARRIED

13. CORRES: Willow Creek Composite High School
RE: 2024 Graduation

Mayor Schlossberger will attend on behalf of the Town of Claresholm.

14. REQUEST FOR DECISION: Safety Codes Services Agreement

MOTION #24-071 Moved by Councillor Carlson to extend the Safety Codes Services Agreement for an additional 3-year term with Superior Safety Codes Inc.

CARRIED

15. REQUEST FOR DECISION: Water Shortage Response Plan Updates

MOTION #24-072 Moved by Councillor Ross to approve the Town of Claresholm / MD of Willow Creek Water Shortage Response Plan Restriction Guide updates as presented.

CARRIED

MOTION #24-073 Moved by Councillor Cutler to direct administration to further investigate options regarding having perpetual set watering schedules for odd and even properties.

CARRIED

16. REQUEST FOR DECISION: Public Participation Plan – Recreation Facilities

MOTION #24-074 Moved by Councillor Cutler to approve the Public Participation Plan for a potential Recreation and Cultural Facilities Capital Reserve for the Town of Claresholm as presented.

CARRIED

17. REQUEST FOR DECISION: Public Participation Plan – Communications

MOTION #24-075 Moved by Councillor Ross to approve the Public Participation Plan for the Communications and Engagement Strategy as presented.

CARRIED

18. REQUEST FOR DECISION: Skatepark Additional Funding

MOTION #24-076 Moved by Councillor Carlson to approve out of budget expenditure up to \$112,500 for the completion of the Skate Park, to be paid out of the LGFF Capital grant funds.

CARRIED

19. REQUEST FOR DECISION: Taxi Tokens

MOTION #24-077 Moved by Councillor Kettles to update Policy #5.5.50, the Town of Claresholm's Taxi Token Program Policy, as presented effective May 14, 2024.

CARRIED

20. REQUEST FOR DECISION: 2024 Parades

MOTION #24-078 Moved by Councillor Ross to accept the 2024 parade schedule as presented.

CARRIED

21. REQUEST FOR DECISION: Amundsen Park BBQ – Local Press

Councillor Zimmer declared a pecuniary interest and left the meeting at 8:50 p.m.____

MOTION #24-079 Moved by Councillor Cutler to allow the Claresholm Local Press to use Amundsen Park on August 17 & 18, 2024 to host a BBQ Smoker Competition, and to allow them to access both power and washroom facilities.

CARRIED

Councillor Zimmer rejoined the meeting at 8:55 p.m.

22. FINANCIAL REPORT: Statement of Operations – April 30, 2024

Moved by Councillor Carlson to accept the Consolidated Statement of Operations for the month ended April 30, 2024 as presented.

CARRIED

23. INFORMATION BRIEF: Quality Management Plan

Received for information.

24. INFORMATION BRIEF: Request Management System - QAlert

Received for information.

25. INFORMATION BRIEF: Stay and Play Tourism Incentive

Received for information.

26. INFORMATION BRIEF: Council Committee Report

Received for information.

27. INFORMATION BRIEF: Council Resolution Status

Received for information.

28. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Ross to adopt the information items as presented.

CARRIED

29. IN CAMERA:

- a. Economic Interests of the Public Body – FOIP Section 25**
- b. Business Interests of a Third Party – FOIP Section 16**
- c. Land – FOIP Section 24**
- d. Personnel – FOIP Section 24**

Moved by Councillor Zimmer to go In Camera at 9:05 p.m. for the following items:

- a. Economic Interests of the Public Body – FOIP Section 25**
- b. Business Interests of a Third Party – FOIP Section 16**
- c. Land – FOIP Section 24**
- d. Personnel – FOIP Section 24**

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger stated that the live stream has ended at 9:05 p.m.

Moved by Councillor Ross to come out of In Camera at 9:50 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:50 p.m.

- a. Economic Interests of the Public Party – FOIP Section 25**

MOTION #24-080 Moved by Councillor Meister to direct administration to proceed with developing 8 residential lots in Pine Place.

CARRIED

- c. Land – FOIP Section 24**

MOTION #24-081 Moved by Councillor Cutler to extend the closing date for Lot 48 Block 4 Plan 2311249 to May 31, 2024, on the condition that all of the interest as per Section 10 of the purchase contract is obtained.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:52 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 9:52 p.m.

Mayor – Brad Schlossberger

Chief Administrative Officer – Abe Tinney