



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 8, 2023
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – APRIL 24, 2023

DELEGATIONS:

1. **RURAL DEVELOPMENT NETWORK (RDN) (Remotely by Zoom)**
RE: Housing Needs Assessment and Affordable Housing Strategy
2. **GARY WATSON**
RE: Request to Move RCAF Monument at Claresholm Airport

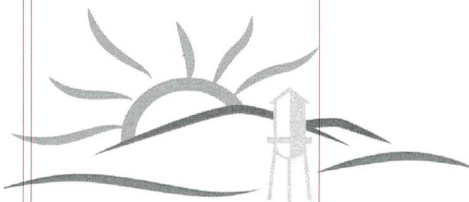
ACTION ITEMS:

1. **BYLAW #1760 – 2023 Property Tax Rate Bylaw**
RE: 2nd & 3rd Readings
2. **BYLAW #1747 – Livestock Bylaw**
RE: 1st Reading
3. **DELEGATION RESPONSE: Mary-Ann Toone**
RE: Bat Boxes
4. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: 2023 Minister's Awards for Municipal and Public Library Excellence
5. **CORRES: Southern Alberta Recreation Association**
RE: 2023 Southern Alberta Summer Games
6. **CORRES: Southern Alberta Recreation Association**
RE: Invitation to Bid for 2025 and 2026 Games
7. **CORRES: Granum & District Canada Day Society**
RE: Canada Day and Fireworks Show
8. **CORRES: The Soup Bowl – Brenda Halliwell**
RE: Request for Donation
9. **CORRES: 2023 Golf 4 Grads Scramble**
RE: Request for Donation
10. **REQUEST FOR DECISION: Invitation for Government of Ghana Trade Mission**
11. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Day Care)**
12. **REQUEST FOR DECISION: Letter of Support – CFEP Grant (Golf Course)**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA**
 - a. **LAND – FOIP Section 16**
 - b. **LEGAL – FOIP Section 27**
 - c. **Local Public Body Confidences – FOIP Section 23**
 - d. **Economic Interests of the Public Body – FOIP Section 25**

INFORMATION ITEMS:

1. Health Outcomes of Air & Water Quality – Urban Systems Ltd. – May 2, 2023
2. Prescribed Fires Update – Government of Canada – April 25, 2023
3. Alberta SouthWest Bulletin – May 2023
4. Alberta SouthWest Regional Alliance Board Meeting Minutes – April 5, 2023

ADJOURNMENT



Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
MAY 8, 2023**

**Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>**

COUNCIL PRESENT: Deputy Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Schlossberger.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – APRIL 24, 2023**

Moved by Councillor Zimmer that the Regular Meeting Minutes of April 24, 2023 be accepted as presented.

CARRIED

DELEGATIONS:

**1. RURAL DEVELOPMENT NETWORK (RDN) (Remotely by Zoom)
RE: Housing Needs Assessment and Affordable Housing Strategy**

CAO Abe Tinney provided the information with Asad Bhatti and Alyce Wickert from the Rural Development Network (RDN) available to answer questions by Zoom.

MOTION #23-074 Moved by Councillor Meister to approve the Housing Needs and Demand Analysis for the Town of Claresholm as presented.

CARRIED

MOTION #23-075 Moved by Councillor Carlson to approve the Affordable Housing Strategy for the Town of Claresholm as presented.

CARRIED

MOTION #23-076 Moved by Councillor Cutler to refer the Affordable Housing Strategy to the Community Development Committee for further discussion and recommendations for implementation.

CARRIED

**2. GARY WATSON
RE: Request to Move RCAF Monument at Claresholm Airport**

Gary Watson was present to speak to Council regarding the RCAF monument at the Claresholm Industrial Airport. He would like to move it to a safer and more appropriate location, such as Centennial Park by the Harvard aircraft. This would make it more visible and help to provide more protection against theft.

ACTION ITEMS:

**1. BYLAW #1760 – 2023 Property Tax Rate Bylaw
RE: 2nd & 3rd Readings**

Moved by Councillor Zimmer that Bylaw #1760, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2023 taxation year, receive 2nd Reading.

CARRIED

Moved by Councillor Kettles that Bylaw #1760, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2023 taxation year, receive 3rd and Final Reading.

CARRIED

**2. BYLAW #1747 – Livestock Bylaw
RE: 1st Reading**

Moved by Councillor Cutler to give Bylaw #1747, the Livestock Bylaw, 1st Reading.

CARRIED

- MOTION #23-077
3. **DELEGATION RESPONSE: Mary-Ann Toone**
RE: Bat Boxes
- Moved by Councillor Meister to direct administration to assist Mary-Ann Toone with placing bat boxes and signage at the Frog Creek Wetlands.
- CARRIED**
4. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: 2023 Minister's Awards for Municipal and Public Library Excellence
- Received for information.
5. **CORRES: Southern Alberta Recreation Association**
RE: 2023 Southern Alberta Summer Games
- Received for information.
6. **CORRES: Southern Alberta Recreation Association**
RE: Invitation to Bid for 2025 and 2026 Games
- MOTION #23-078
- Moved by Councillor Cutler to refer the invitation to bid for the 2025 or 2026 Southern Alberta Summer Games to the Summer Games Committee for recommendations.
- CARRIED**
7. **CORRES: Granum & District Canada Day Society**
RE: Canada Day and Fireworks Show
- Received for information.
8. **CORRES: The Soup Bowl – Brenda Halliwell**
RE: Request for Donation
- MOTION #23-079
- Moved by Councillor Carlson to support the Soup Bowl initiative by Brenda Halliwell with a donation of \$1,000 in order to purchase a freezer, on the stipulation that this item becomes the property of the Claresholm Social Centre should the Soup Bowl initiative conclude.
- CARRIED**
9. **CORRES: 2023 Golf 4 Grads Scramble**
RE: Request for Donation
- Moved by Councillor Zimmer to support the 2023 Golf 4 Grads Scramble by sponsoring three holes with a donation of \$300.
- DEFEATED**
- MOTION #23-080
- Moved by Councillor Cutler to support the 2023 Golf 4 Grads Scramble by sponsoring a hole with a donation of \$100.
- CARRIED**
10. **REQUEST FOR DECISION: Invitation for Government of Ghana Trade Mission**
- MOTION #23-081
- Moved by Councillor Meister to direct administration to respond to the request from the Ghana High Commission with a letter of invitation from the Deputy Mayor and Council, to the Government of Ghana Delegation, inviting them to visit Claresholm during their trade mission from June 22 to July 8, 2023.
- CARRIED**
11. **REQUEST FOR DECISION: Letter of Support - CFEP Grant (Day Care)**
- MOTION #23-082
- Moved by Councillor Kettles to write a letter of support towards the Claresholm Childcare Society's application to the Community Facility Enhancement Program for the purpose of completing their outdoor space and constructing a new playground.
- CARRIED**
12. **REQUEST FOR DECISION: Letter of Support - CFEP Grant (Golf Course)**
- MOTION #23-083
- Moved by Councillor Cutler to write a letter of support towards the Bridges at Claresholm Golf Club's application to the Community Facility Enhancement Grant, for the purpose of replacing the outdated control panel in the golf course pumphouse.
- CARRIED**
13. **INFORMATION BRIEF: Council Committee Reports**
- Received for information.
14. **INFORMATION BRIEF: Council Resolution Status**
- Received for information.
15. **ADOPTION OF INFORMATION ITEMS**
- Moved by Councillor Cutler to adopt the information items as presented.
- CARRIED**

16. IN CAMERA:

- a. Land – FOIP Section 16
- b. Legal – FOIP Section 27
- c. Local Public Body Confidences – FOIP Section 23
- d. Economic Interests of the Public Body – FOIP Section 25

Moved by Councillor Zimmer to go In Camera at 8:32 p.m. for the following items:

- a. Land – FOIP Section 16
- b. Legal – FOIP Section 27
- c. Local Public Body Confidences – FOIP Section 23
- d. Economic Interests of the Public Body – FOIP Section 25

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger stated that the live stream has ended at 8:32 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:02 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin again at 9:02 p.m.

a. Land – FOIP Section 16

MOTION #23-084

Moved by Councillor Carlson to sign the Real Estate Amendment as presented for 359 – 43 Avenue West with a closing date of August 31, 2023.

CARRIED

b. Legal – FOIP Section 27

MOTION #23-085

Moved by Councillor Cutler to approve entering into a new 5-year contract with Benchmark Assessments Consultants Inc. for assessment services for the period of August 1, 2023 to July 31, 2028.

CARRIED

MOTION #23-086

Moved by Councillor Kettles to re-appoint Logan Wehlage, an employee of Benchmark Assessments Consultants Inc, as the Assessor for the Town of Claresholm for the 2023 Assessment year.

CARRIED

c. Local Public Body Confidences – FOIP Section 23

MOTION #23-087

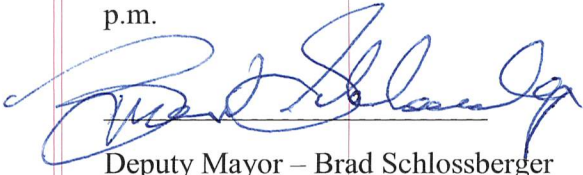
Moved by Councillor Schlossberger to write a letter of support for the Community Hall Board's application to the Community Facility Enhancement Program, Small Stream, for the purpose of a renovation project at the Community Centre & provide the matching funds/in-kind donation of \$125,000.

CARRIED

ADJOURNMENT: Moved by Councillor Meister that the meeting adjourn at 9:05 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Schlossberger noted that recording ceased at 9:05 p.m.



Deputy Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney

