

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 23, 2023
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

1. ORGANIZATIONAL MEETING – OCTOBER 10, 2023
2. REGULAR MEETING – OCTOBER 10, 2023

DELEGATIONS:

1. SUSTAINABLE HOUSING INITIATIVE: Enabling Housing Choice
RE: Final Report
2. TANGO NETWORKS
RE: Broadband Assessment

ACTION ITEMS:

1. BYLAW #1764 – Solid Waste Management Bylaw
RE: 2nd & 3rd Readings
2. BYLAW #1767 – Land Use Bylaw Amendment
RE: 1st Reading
3. BYLAW #1768 – Dog Bylaw
RE: All Readings
4. BYLAW #1769 – Cat Bylaw
RE: All Readings
5. BYLAW #1770 – Water & Sewer Bylaw Amendment
RE: 1st Reading
6. CORRES: Municipal District of Willow Creek
RE: 30th Legacy of Our Land Banquet
7. CORRES: Rowan House Society
RE: November is Family Violence Prevention Month
8. CORRES: Chinook Sexual Assault Centre
RE: Grand Opening of the Chinook Child and Advocacy Centre
9. CORRES: Inclusion Foothills
RE: Monthly Mingle – October 25, 2023
10. CORRES: Willow Creek Immigrant Services
RE: Request for Letter of Support
11. REQUEST FOR DECISION: Letter of Support – Claresholm Arts Society
12. REQUEST FOR DECISION: Letter of Support – Claresholm Fire Department
13. REQUEST FOR DECISION: Oldman Watershed Council – Pollinator Gardens
14. REQUEST FOR DECISION: Library Board Appointment
15. REQUEST FOR DECISION: Arena Divider
16. REQUEST FOR DECISION: Tamarack Subdivision Engineering
17. REQUEST FOR DECISION: Organizational Restructuring
18. REQUEST FOR DIRECTION: Community Centre Assessment
19. REQUEST FOR DIRECTION: Aggressive Deer
20. INFORMATION BRIEF: CAO Report
21. INFORMATION BRIEF: Council Committee Report
22. INFORMATION BRIEF: Council Resolution Status
23. ADOPTION OF INFORMATION ITEMS

INFORMATION ITEMS:

1. ORRSC Periodical – Fall 2023 – “Liquor and land use”
2. Oldman River Regional Services Commission Board Meeting Minutes – June 1, 2023
3. Claresholm Public Library Board Meeting Minutes – September 19, 2023
4. Age-Friendly E-News – October 18, 2023

ADJOURNMENT



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
OCTOBER 23, 2023

Claresholm

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Brad Schlossberger, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Diana Ross and Kandice Meister

ABSENT: Councillor Craig Zimmer

STAFF PRESENT: Chief Administrative Officer: Abe Tinney

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Schlossberger provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Schlossberger

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES:

1. ORGANIZATIONAL MEETING – OCTOBER 10, 2023

Moved by Councillor Ross that the Organizational Meeting Minutes of October 10, 2023 be accepted as presented.

CARRIED

2. REGULAR MEETING – OCTOBER 10, 2023

Moved by Councillor Meister that the Regular Meeting Minutes of October 10, 2023 be accepted as presented.

CARRIED

DELEGATIONS:

1. SUSTAINABLE HOUSING INITIATIVE: Enabling Housing Choice
RE: Final Report

Presenting the Final Report “Enabling Housing Choice Project – Enabling Diverse Housing Development in Claresholm” on behalf of the Rural Development Network was Alyce Wickert and Sean Adams.

2. TANGO NETWORKS
RE: Broadband Assessment

MOTION #23-145

Moved by Councillor Kettles to accept the broadband survey results and to direct administration to continue working with Tango Networks to develop a Broadband Policy for the Town of Claresholm and to work with ISPs to improve broadband service for Claresholm.

CARRIED

ACTION ITEMS:

1. BYLAW #1764 – Solid Waste Management Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Carlson to give Bylaw #1764, a Solid Waste Management Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Meister to give Bylaw #1764, a Solid Waste Management Bylaw, 3rd & Final Reading.

CARRIED

2. BYLAW #1767 – Land Use Bylaw Amendment
RE: 1st Reading

Moved by Councillor Meister to give Bylaw #1767, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

3. BYLAW #1768 – Dog Bylaw
RE: All Readings

Moved by Councillor Meister to give Bylaw #1768, the Dog Bylaw, 1st Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1768, the Dog Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson for unanimous consent to give Bylaw #1768, the Dog Bylaw, 3rd & Final Reading at the same meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Ross to give Bylaw #1768, the Dog Bylaw, 3rd & Final Reading.

CARRIED

**4. BYLAW #1769 – Cat Bylaw
RE: All Readings**

Moved by Councillor Carlson to give Bylaw #1769, the Cat Bylaw, 1st Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1769, the Cat Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Ross for unanimous consent to give Bylaw #1769, the Cat Bylaw, 3rd & Final Reading at the same meeting.

CARRIED UNANIMOUSLY

Moved by Councillor Meister to give Bylaw #1769, the Cat Bylaw, 3rd & Final Reading.

CARRIED

**5. BYLAW #1770 – Water & Sewer Bylaw Amendment
RE: 1st Reading**

Moved by Councillor Carlson to give Bylaw #1770, a Water & Sewer Bylaw Amendment, 1st Reading.

CARRIED

**6. CORRES: Municipal District of Willow Creek
RE: 30th Legacy of Our Land Banquet**

Mayor Schlossberger and Councillor Cutler will attend the Legacy of Our Land Banquet on November 3, 2023.

**7. CORRES: Rowan House Society
RE: November is Family Violence Prevention Month**

Received for information.

**8. CORRES: Chinook Sexual Assault Centre
RE: Grand Opening of the Chinook Child and Advocacy Centre**

Mayor Schlossberger will attend the Grand Opening on November 17, 2023 on behalf of the Town.

**9. CORRES: Inclusion Foothills
RE: Monthly Mingle – October 25, 2023**

Received for information.

**10. CORRES: Willow Creek Immigrant Services
RE: Request for Letter of Support**

MOTION #23-146

Moved by Councillor Carlson to write a letter of support for Willow Creek Immigrant Services and the work they do in our community for the residents of Claresholm, especially the immigrant population.

CARRIED

11. REQUEST FOR DECISION: Letter of Support – Claresholm Arts Society

MOTION #23-147

Moved by Councillor Carlson to write a letter of support towards the Claresholm Arts Society's application for the Community Foundation Community Priorities Grant.

CARRIED

12. REQUEST FOR DECISION: Letter of Support – Claresholm Fire Department

MOTION #23-148

Moved by Councillor Ross to write a letter of support towards the Claresholm Fire Department's application for the Community Priorities Grant.

CARRIED

13. REQUEST FOR DECISION: Oldman Watershed Council – Pollinator Gardens

MOTION #23-149

Moved by Councillor Kettles to write a letter of support for the Oldman Watershed Council's *Restoring Grasslands and Empowering Communities* project.

CARRIED

14. REQUEST FOR DECISION: Library Board Appointment

MOTION #23-150

Moved by Councillor Meister to reappoint Ashley Tebbutt to the Claresholm Library Board as the member-at-large for the MD of Willow Creek.

CARRIED

15. REQUEST FOR DECISION: Arena Divider

Moved by Councillor Kettles to approve the out of budget expenditure of the aluminum rink dividers, funded 75% from the Arena Capital Reserve to a maximum of \$7,200, with 25% funded by Claresholm Minor Hockey.

Moved by Councillor Kettles to amend the motion to approve the out of budget expenditure of the aluminum rink dividers, funded 75% from the Arena Capital Reserve to a maximum of \$7,200, with the remaining portion funded by Claresholm Minor Hockey.

CARRIED

Moved by Councillor Kettles to approve the out of budget expenditure of the aluminum rink dividers, funded 75% from the Arena Capital Reserve to a maximum of \$7,200, with the remaining portion funded by Claresholm Minor Hockey.

DEFEATED

16. REQUEST FOR DECISION: Tamarack Subdivision Engineering

MOTION #23-151

Moved by Councillor Ross to approve the out of budget expenditure in the amount of \$4,900 to be funded from the Town's Land Reserves account.

CARRIED

17. REQUEST FOR DECISION: Organizational Restructuring

MOTION #23-152

Moved by Councillor Carlson to approve the Organizational Structure as presented.

CARRIED

18. REQUEST FOR DIRECTION: Community Centre Assessment

Received for Information.

19. REQUEST FOR DIRECTION: Aggressive Deer

MOTION #23-153

Moved by Councillor Carlson to direct administration to contact Alberta Fish and Wildlife to inquire about resident complaints in regards to aggressive deer attacking a dog, and to provide information to the public on deer safety.

CARRIED

20. INFORMATION BRIEF: CAO Report

Received for information

21. INFORMATION BRIEF: Council Committee Report

Received for information.

22. INFORMATION BRIEF: Council Resolution Status

Received for information.

23. ADOPTION OF INFORMATION ITEMS

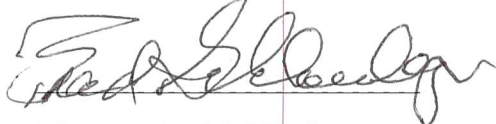
Moved by Councillor Ross to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:56 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Schlossberger noted that recording ceased at 8:56 p.m.



Mayor – Brad Schlossberger



Chief Administrative Officer – Abe Tinney