



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
DECEMBER 19, 2011**

CALL TO ORDER: The meeting was called to order at 7:11pm by Mayor David Moore

PRESENT: Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Judy Van Amerongen, Doug MacPherson, Connie Quayle and Daryl Sutter; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

ABSENT: None

AGENDA: Moved by Councillor Hubka that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 28, 2011**

Moved by Councillor Quayle that the Regular Meeting Minutes of November 28, 2011 be accepted as presented.

CARRIED

FINANCES: **NOVEMBER 2011 BANK STATEMENT**

Moved by Councillor Sutter to accept the November 2011 bank statement as presented.

CARRIED

DELEGATIONS:

1. HELEN SKINNER

RE: CARES (Claresholm Animal Rescue Society)

Helen Skinner was present to speak to Council regarding their property on the east side. They provided a brief history of the animal shelter coming into being in 2008. Helen outlined many situations where she felt that the Claresholm Animal Rescue Society had treated them unfairly as landlords, and they feel the property that was leased was left in disrepair. They feel that in the current condition they are unable to use the building for boarding animals. They feel that Kris Holbeck is in conflict of interest. They would like to see the invoices as to how the \$15,000 was spent in the form of leasehold improvements in 2008. Nigel Young, former Community Peace Officer, spoke on behalf of Pampered Pets, and how he has viewed the situation since the animal shelter was instituted.

2. KELLY STARLING – Claresholm Fire Chief

Kelly Starling, Fire Chief of the Claresholm Fire Department, was present to give Council an update. They had an open house and had a good turnout. Fire Prevention Week went well, especially with the school children. The Fitness Challenge was successful, as was the charity hockey game against the RCMP that ended in a tie. They would like to extend the good working relationship with the town into the New Year, and they would like to see the department go more into the medical care. More capital purchases need to be made in the coming years as well. A professional was brought in to help out members with the current traumatic events.

ACTION ITEMS:

1. BYLAW #1567 – Land Use Amendment

RE: 1st Reading

Moved by Councillor Sutter to give Bylaw #1567, a land use amendment, 1st Reading.

CARRIED

2. BYLAW #1569 - Borrowing

RE: All Readings

Moved by Councillor MacPherson to give Bylaw #1569, a borrowing bylaw, 1st Reading.

CARRIED

Moved by Councillor Quayle to give Bylaw #1569, a borrowing bylaw, 2nd Reading.

CARRIED

Moved by Councillor Van Amerongen to give unanimous consent to give Bylaw #1569, a borrowing bylaw, 3rd and Final Reading at this meeting.

CARRIED

Moved by Councillor Hubka to give Bylaw #1569, a borrowing bylaw, 3rd and Final Reading.

CARRIED

**3. CORRES: Claresholm & District Transportation Society
RE: Letter of Support**

Moved by Councillor Hubka to write a letter of support for the Claresholm & District Transportation Society's grant application to the Alberta Lottery Board.

CARRIED

**4. CORRES: Claresholm Kinsmen Club
RE: Waiver of Fees for Charity Hockey Game**

Moved by Councillor Fieguth to waive the fees for the Kinsmen's Charity Hockey Game held on December 17, 2011.

CARRIED

**5. CORRES: Claresholm Child Care Society
RE: Public Liability Insurance**

Moved by Councillor MacPherson to pay the Claresholm Child Care Society's commercial general liability insurance for 2012 in the amount of \$2,817.

CARRIED

**6. CORRES: Willow Creek Recycling & Bottle Depot
RE: Recycling Contract**

Moved by Councillor MacPherson to postpone discussion on this topic until a public meeting with the MD of Willow Creek can be arranged in the New Year.

CARRIED

7. POLICY #GA 12-11 – Staff Training and Development

Moved by Councillor Fieguth to adopt Policy #GA 12-11 regarding Staff Training and Development effective December 19, 2011.

CARRIED

8. POLICY #GA 12-11(a) – Aquatic Centre Training

Moved by Councillor Van Amerongen to adopt Policy #GA 12-11(a) regarding Aquatic Centre Training effective January 1, 2012.

CARRIED

9. POLICY #PLDE 12-11 – Uniform Fencing

Moved by Councillor Quayle to adopt Policy #PLDE 12-11 regarding Uniform Fencing effective December 19, 2011.

CARRIED

10. 2012 OPERATING INTERIM BUDGET

Moved by Councillor Fieguth to adopt the 2011 operating budget as the 2012 interim operating budget.

CARRIED

11. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Quayle to accept the information items as presented.

CARRIED

12. IN CAMERA: PERSONNEL

Moved by Councillor Sutter that this meeting go In Camera.

CARRIED

Moved by Councillor MacPherson that this meeting come out of In Camera.

CARRIED

ADJOURNMENT: Moved by Councillor Quayle that this meeting adjourn at 9:52pm.

CARRIED

Mayor – David Moore

Chief Administrative Officer – Kris Holbeck