



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING MINUTES  
JANUARY 23, 2012**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Mayor David Moore

**PRESENT:** Mayor David Moore; Councillors: Betty Fieguth, David Hubka, Doug MacPherson, Connie Quayle, Daryl Sutter and Judy Van Amerongen; Chief Administrative Officer: Kris Holbeck; Secretary-Treasurer: Karine Wilhauk

**ABSENT:** None

**AGENDA:** Moved by Councillor Hubka that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – JANUARY 9, 2012**

Moved by Councillor Sutter that the Regular Meeting Minutes of January 9, 2012 be accepted as presented.

**CARRIED**

**DELEGATION:** **MUNICIPAL GOVERNMENT BOARD (MGB)**  
**Re: Annexations**

On behalf of the Municipal Government Board (MGB), Mr. Rick Duncan spoke to Council regarding the annexation process. He is a case manager and also deals with disputes between municipalities. The first main component is the Notice of Intent to Annex which must be in writing and state why the municipality is looking to annex. The second component is the development of the application including meeting with the neighbouring municipality. If there are issues, mediation must be attempted first. The last component is the MGB processing and consideration of the annexation.

**ACTION ITEMS:**

**1. CORRES: Alberta Municipal Affairs and Housing**  
**RE: Porcupine Hills Seniors Foundation**

Moved by Councillor Sutter to approve a change in management body membership of the Porcupine Hills Seniors Foundation from two members to one member at large from the Town of Claresholm.

**CARRIED**

**2. CORRES: Southern Alberta Energy From Waste Alliance**  
**RE: SAEWA Bylaws Final Draft**

Received for information.

**3. SOUTHERN ALBERTA LIBRARY CONFERENCE, March 9 & 10, 2012 – Councillor Sutter**

Moved by Councillor Fieguth to allow Councillor Sutter to attend the Southern Alberta Library Conference on March 9 & 10, 2012 on behalf of the Town of Claresholm.

**CARRIED**

**4. STAFF REPORT: Declared Value Endorsement**

Moved by Councillor MacPherson to lower the insured value of the Lower Lift Pump Station, item number fifty-four in the Property Schedule from AMSC Insurance, to \$25,000 for the building with no value for contents effective January 23, 2012.

**CARRIED**

Moved by Councillor Fieguth to lower the insured value of Water Treatment Plant #1, item number seventy-three in the Property Schedule from AMSC Insurance, to \$100,000 for the building with no value for contents effective January 23, 2012.

**CARRIED**

**5. POLICY #PLDE 01-12 – Compliance Policy**

Moved by Councillor MacPherson to adopt Policy #PLDE 01-12, the Compliance Policy, effective January 23, 2012.

**CARRIED**

**6. 2012 CAPITAL BUDGET**

Moved by Councillor Van Amerongen to approve the 2012 Capital Budget as presented.

**CARRIED**

**7. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Hubka to accept the information items as presented.

**CARRIED**

**8. IN CAMERA: LEGAL**

Moved by Councillor Quayle that this meeting go In Camera.

**CARRIED**

Moved by Councillor Fieguth that this meeting come out of In Camera.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Quayle that this meeting adjourn at 8:39pm.

**CARRIED**

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Mayor – David Moore

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Chief Administrative Officer – Kris Holbeck